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FOR THE YEAR 2011  
BOARD OF SUPERVISOR'S MINUTE BOOK  
CHEROKEE COUNTY, IOWA  
JUNE 28, 2011

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The Cherokee County Board of Supervisors met in regular session on Tuesday, June 28, 2011 with Larry Prunty, Dean Schmidt, and Jeff Simonsen present. Mark Leeds and Terry Graybill were absent. Mike Leckband, *Chronicle Times*, represented the press. Unless otherwise indicated, all votes were offered as follows: Ayes - Schmidt, Prunty, Simonsen; Nays - none; Abstentions - none.

Motion by Prunty, seconded by Schmidt to approve the agenda and minutes of the previous meeting. Motion carried.

Ashley Christensen, Family Drug Treatment Court, and Melony Storm, Parent Partners Coordinator, presented information about the 2<sup>nd</sup> Annual Substance Abuse Recovery Walk on September 24, 2011.

Motion by Schmidt, seconded by Prunty to donate \$500 from the supervisors' budget in support of the Substance Abuse Recovery Walk. Motion carried.

Dave Shanahan, County Engineer, presented a request to vacate a road, utility permit, and request to carry over vacation hours.

Motion by Prunty, seconded by Schmidt to approve an underground utility permit for Iowa Lakes Electric Cooperative in Section 25 of Afton Township. Motion carried.

Motion by Schmidt, seconded by Prunty to approve Resolution #2011-08 to set a public hearing at 10:00 a.m. on July 19, 2011 to consider a proposal to vacate a portion of G Avenue. Roll call vote: Schmidt-aye, Prunty-aye, Simonsen-aye. Motion carried and resolution adopted.

Shanahan requested approval to carry over unused vacation time for himself. The board determined that the engineer is a non union management position which follows the county's general personnel policy. The policy allows employees to carry over 40 hours of vacation time on their anniversary but exceptions can be granted by a department manager.

Motion by Prunty, seconded by Schmidt to allow Dave Shanahan to carry over 19 hours of unused vacation in addition to 40 hours allowed in the county's personnel policy. Motion carried.

Hedgie Brandt, County Treasurer, discussed office duties in her department and requested additional wages for two (2) employees.

Motion by Schmidt, seconded by Prunty to approve additional wage increases on July 1, 2011 due to increased duties for Misty Daum (50 cents) and Jackie Dierenfield (55 cents). Motion carried.

Kristi Petersen, Human Resources Director, reviewed recommendations received from Iowa Municipalities Workers' Compensation (IMWCA) following a site visit in April. Areas to be addressed include:

1. Incorporate all levels of employees on the County's Safety Committee
2. Update and enforce the County's Return to Work Policy
3. Develop policy to address personal protective equipment
4. Implement procedure to conduct counseling sessions with repeat work comp claimants

Petersen was advised to respond to these recommendations and to consult with an IMWCA representative for assistance in implementing these additional requirements.

Motion by Schmidt, seconded by Prunty to approve Resolution #2011-09 Intangible Asset Policy per GASB 51. Roll call vote: Schmidt-aye, Prunty-aye, Simonsen-aye. Motion carried and resolution adopted.

Motion by Prunty, seconded by Schmidt to approve fireworks permits for Paul Burch, Cherokee, and Thersia Feierstein/Harold Glover, Meriden. Motion carried.

Motion by Schmidt, seconded by Prunty to approve the final fiscal year 2010/2011 claims for payment as presented. Motion carried. A complete listing is available for review in the County Auditor's office and online.

Motion by Schmidt, seconded by Prunty to appropriate the 2011/12 fiscal year budget at 100% for all departments. Motion carried.

There being no further business, Chairman Simonsen adjourned the meeting at 12:15 p.m.

All board agendas and minutes are available online at [www.cherokeecountyiowa.com](http://www.cherokeecountyiowa.com).

Attest: \_\_\_\_\_

Jeff Simonsen, Chairman

Kris Glienke, County Auditor