
FOR THE YEAR 2011
BOARD OF SUPERVISOR'S MINUTE BOOK
CHEROKEE COUNTY, IOWA
MARCH 1, 2011

The Cherokee County Board of Supervisors met in regular session on Tuesday, March 1, 2011 with Larry Prunty, Dean Schmidt, Jeff Simonsen, Mark Leeds, and Terry Graybill present. Mike Leckband, *Chronicle Times*, represented the press. Unless otherwise indicated, all votes were offered as follows: Ayes - Schmidt, Graybill, Prunty, Leeds, Simonsen; Nays - none; Abstentions - none.

Motion by Leeds, seconded by Prunty to approve the agenda and minutes of the previous meeting. Motion carried.

Motion by Schmidt, seconded by Graybill to open a Public Hearing for Lease of County Property located in Section 20 of Spring Township. Roll call vote: Schmidt-aye, Graybill-aye, Prunty-aye, Leeds-aye, Simonsen-aye. Motion carried and hearing opened at 9:05 a.m. for public comment.

Two (2) bids were received and opened by the Chairman with offers as follows: Doug Stowater (\$225 per acre) and Neil Gustafson (\$180 per acre).

After hearing no comments from the public, motion by Graybill, seconded by Leeds to close the Public Hearing. Roll call vote: Schmidt-aye, Graybill-aye, Prunty-aye, Leeds-aye, Simonsen-aye. Motion carried and Public Hearing closed.

Motion by Prunty, seconded by Schmidt to accept the \$225 per acre bid from Doug Stowater for a three (3) year lease on property located in Section 20 of Spring Township, also known as the Larrabee Gravel Pit. Motion carried.

Motion by Leeds, seconded by Graybill to approve a \$21.60 wage step authorization for Ken Frank, Deputy Sheriff, for completion of 5 years of service per the Law Enforcement Union contract. Motion carried.

Motion by Leeds, seconded by Graybill to approve a \$5,507.08 final payout of wages, vacation, and comp time for Curtis Cockburn, Assessor's employee. Motion carried.

Motion by Schmidt, seconded by Prunty to approve a 3% wage increase for the Secondary Roads Superintendent and Construction/Project Manager effective July 1, 2011. Salaries for Larry Walker, Superintendent, will be \$55,270 and Brandon Billings, Construction/Project Manager will be \$42,230. Motion carried.

Dave Shanahan, County Engineer, presented a final payment voucher for the C38 paving project.

Motion by Leeds, seconded by Schmidt to approve a \$30,031 final payment to Cedar Valley Corporation for project #STP-S-CO18(5S--5E-18). Motion carried.

Dave Scott, County Sheriff, inquired about the status of the courthouse cameras. The sheriff asked that it be put on the record that it was his concern for public safety that the cameras be hooked up to the communications center.

Kris Glienke, County Auditor, informed the sheriff that she had been in contact with the County Attorney, Cherokee City Police Chief, and a 911 dispatcher in determining what would be the most effective way to utilize the current security system to provide critical information to the responding law enforcement officers. Glienke had already contacted Network Visions, Marcus, to make the necessary updates to connect the courthouse cameras to the Communications Center and a work order was placed pending board approval.

Motion by Simonsen, seconded by Schmidt to authorize Network Visions, Marcus, to configure the courthouse cameras to be transmitted to the 911 Communications Center as a view only status and the archival data to be recorded on the server in the courthouse. Motion carried.

Mark Buschkamp, CAEDC, asked the board to consider joining the Northwest Iowa Regional Housing Trust Fund. The nonprofit organization was established to promote the creation and preservation of affordable housing for low and moderate income persons residing in the region. Current members of the Local Housing Trust Fund include the following counties: Buena Vista, Clay, Dickinson, Emmet, Lyon, O'Brien, Osceola, and Sioux. Palo Alto is considering the option.

Motion by Graybill, seconded by Schmidt to approve a letter requesting admission to the Northwest Iowa Regional Housing Trust Fund Board; to appoint Carl Nelson and Mark Buschkamp as representatives on the Local Housing Trust Fund Board; and to authorize funding of the Local Housing Trust Fund for Cherokee County's rural per capita formula from the County's Rural Betterment Fund. Motion carried. Each city has the option to be a member with their own per capita funding formula.

Lisa Langlitz, Community Services Director, discussed substance abuse services, burial assistance for indigent residents, and case management services for children.

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No action was taken in regards to a contract with the Synergy Center for substance abuse treatment.

Langlitz has spoken with area funeral home directors and will draft an amendment to the County's General Relief Policy to address burial expenses. The board will consider the new policy at a later date.

Motion by Prunty, seconded by Leeds to approve an annual contract with the Iowa Department of Human Services for providing case management services to children who are residents of Cherokee County. Motion carried.

Kristi Petersen, Human Resources Director, gave an update on the Personnel Department.

Bob Hart, County Assessor, requested that the GIS position be removed from his department and budget. The supervisors agreed that it is time for the county to develop a GIS/IT department with an employee who reports directly to the board of supervisors. Petersen and Hart were advised to draft a job description and report back to the board with suggested duties and salary range. The county will create an office in the courthouse for a GIS/IT department.

There being no further business, Chairman Simonsen adjourned the meeting at 1:15 p.m.

All board agendas and minutes are available online at www.cherokeecountyiowa.com.

Attest: _____

Jeff Simonsen, Chairman

Kris Glienke, County Auditor