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FOR THE YEAR 2011  
BOARD OF SUPERVISOR'S MINUTE BOOK  
CHEROKEE COUNTY, IOWA  
MARCH 15, 2011

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The Cherokee County Board of Supervisors met in regular session on Tuesday, March 15, 2011 with Larry Prunty, Dean Schmidt, Jeff Simonsen, Mark Leeds, and Terry Graybill present. Mike Leckband, *Chronicle Times*, represented the press. Unless otherwise indicated, all votes were offered as follows: Ayes - Schmidt, Graybill, Prunty, Leeds, Simonsen; Nays – none; Abstentions – none.

Motion by Schmidt, seconded by Leeds to approve the agenda and minutes of the previous meeting. Motion carried.

At 9:01 a.m., a motion was offered by Prunty and seconded by Graybill to open a public hearing for the proposed 2011/2012 fiscal year budget. Roll call vote: Schmidt-aye, Graybill-aye, Prunty-aye, Leeds-aye, Simonsen-aye. Motion carried.

Hearing no comments from the public, a motion was made by Schmidt, seconded by Graybill to close the public hearing at 9:02 a.m. Roll call vote: Schmidt-aye, Graybill-aye, Prunty-aye, Leeds-aye, Simonsen-aye. Motion carried.

Motion by Leeds, seconded by Prunty to adopt the fiscal year 2011/2012 budget as published. Motion carried.

Motion by Schmidt, seconded by Leeds to adopt the Compensation Board recommendations for 2011/2012 elected officials wages. Motion carried.

Dave Scott, Cherokee County Sheriff, met with the board to discuss his concerns with the courthouse cameras. Sheriff Scott, presented the board with his audit response which he has forwarded to Hunzelman, Putzier & Co., PLC.

Kristi Petersen, Human Resources Director, and Bob Hart, County Assessor, met last week to discuss a job description for the GIS/IT position. Petersen will post the job description in the *Chronicle Times*, *Sioux City Journal*, and the *Des Moines Register* until April 1<sup>st</sup>, 2011.

Kristi Petersen, Human Resources Director, gave an update on the Personnel Department.

Dawn Jones Coombs, County Recorder, gave an update on new requirements for issuing passports from the U.S. Department of State beginning May 1<sup>st</sup>, 2011. A permanent member of the Recorders staff must help with the passport application in a different location from the birth certificates. The new location should have counter space and a copy machine. Coombs suggested using the Board of Supervisors room when available or possibly the county attorney's conference room as a secondary resource. The board agreed and the Auditor's Office will work on getting the Recorder a board room key.

The Cost Advisory Service contract will be discussed at a later date.

There being no further business, Chairman Simonsen adjourned the meeting at 10:20 a.m.

All board agendas and minutes are available online at [www.cherokeecountyiowa.com](http://www.cherokeecountyiowa.com).

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Attest: \_\_\_\_\_

Jeff Simonsen, Chairman

Sara Lucas, Deputy Auditor