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FOR THE YEAR 2011  
BOARD OF SUPERVISOR'S MINUTE BOOK  
CHEROKEE COUNTY, IOWA  
MARCH 22, 2011

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The Cherokee County Board of Supervisors met in regular session on Tuesday, March 22, 2011 with Larry Prunty, Dean Schmidt, Jeff Simonsen, and Mark Leeds present. Terry Graybill was absent. Mike Leckband, *Chronicle Times*, represented the press. Unless otherwise indicated, all votes were offered as follows: Ayes - Schmidt, Prunty, Leeds, Simonsen; Nays - none; Abstentions - none.

Motion by Leeds, seconded by Schmidt to approve the agenda and minutes of the previous meeting. Motion carried.

Dave Driggs, Maintenance, addressed the board about concerns with keeping the alley closed between the Law Enforcement Center and the Courthouse. The board advised him that it shouldn't be used until the water problem is taken care of. The board advised him that we need to get ahold of ICAP to get clarification on their recommendations.

Kristi Petersen, Human Resources Director, presented the board with two changes to the personnel policy. The first policy change is a Definition of the County Workweek. Currently the Secondary Roads, and Law Enforcement Center Contracts have a defined work week beginning on Monday at midnight, which is different from the current county policy. Currently payroll is set up as a Monday to Sunday workweek. The amended policy now states, *"The County workweek begins at 12:01am Monday and ends 12:00 Midnight the following Sunday. This establishes a Monday-Sunday workweek for all County and honors all existing contracts."* This policy is effective as of March 21, 2011. Motion by Schmidt, seconded by Prunty to approve the Definition of County Workweek policy changes. Motion carried.

The second policy change is a Direct Deposit Policy. The new policy states, *"Current employees hired after July 1, 2005, who are participating voluntarily, are required to maintain direct deposit participation. New or returning employees with start dates of April 1, 2011, or later are required to participate in the direct deposit of his/her wages into a financial institution of his/her choice unless any of the following conditions exist:*

1. *The costs to the employee of establishing and maintaining an account for the purposes of direct deposit would effectively reduce the employee's wages to a level below the minimum wage provided under Iowa Code 91D.1.*
2. *The employee would incur fees charged to the employee's account as a result of the direct deposit.*

Motion by Prunty, seconded by Leeds to approve the Direct Deposit Policy. Motion carried. In other business Petersen reported that the ads for the newly created GIS/IT position have been placed in area newspapers, and on-line services.

Motion by Schmidt, seconded by Leeds to approve Resolution #2011-3 *"Resolution to Advance Locally Funded Project Rock 58 (#L-58-B-11) into the 2010/2011 budget."* Roll call vote: Schmidt-aye, Prunty-aye, Leeds-aye, Simonsen-aye. Motion carried.

Motion by Leeds, seconded by Prunty to approve an underground utility permit for Cherokee Rural Water for "A potable water transmission line" going through areas of Amherst, Tilden, and Grand Meadow Townships. Motion carried.

Motion by Schmidt, seconded by Prunty to approve the claims for payment as presented. Motion carried. A complete listing is available for review in the County Auditor's office and online.

Ben Shuberg, Environmental Health/EMS, stopped to invite the board to a Board of Health Workshop to be held April 20, 2011 in Sioux City.

There being no further business, Chairman Simonsen adjourned the meeting at 9:54 a.m.

All board agendas and minutes are available online at [www.cherokeecountyiowa.com](http://www.cherokeecountyiowa.com) .

Attest: \_\_\_\_\_

Jeff Simonsen, Chairman

Sara Lucas, Deputy Auditor