
FOR THE YEAR 2011
BOARD OF SUPERVISOR'S MINUTE BOOK
CHEROKEE COUNTY, IOWA
MARCH 8, 2011

The Cherokee County Board of Supervisors met in regular session on Tuesday, March 8, 2011 with Larry Prunty, Dean Schmidt, Jeff Simonsen, Mark Leeds, and Terry Graybill present. Mike Leckband, *Chronicle Times*, represented the press. Unless otherwise indicated, all votes were offered as follows: Ayes - Schmidt, Graybill, Prunty, Leeds, Simonsen; Nays – none; Abstentions – none.

Motion by Leeds, seconded by Prunty to approve the agenda and minutes of the previous meeting. Motion carried.

Kristi Petersen, Human Resources Director, gave an update on the Personnel Department.

Kris Glienke, County Auditor, discussed a recent notice received from the Iowa Division of Labor Services regarding safety upgrades required to prevent the uncontrolled descent of the elevator. Elevators installed prior to January 1, 1975 must make necessary repairs to be compliant by July 1, 2011. The County has an annual service contract with Schumacher Elevator Company and the estimated \$23,470 upgrade will be completed as soon as possible.

The supervisors reviewed 2009/2010 audit materials including financial statements prepared by Hunzelman, Putzier & Co, PLC. The County's independent auditing firm provided recommendations addressing areas of deficiencies in internal controls and the supervisors reviewed responses received from elected officials indicating their corrective measures. It was noted that responses were not received from all the county officials as requested by the supervisors.

Motion by Leeds, seconded by Prunty to approve the 2009/2010 Audit Draft and responses to internal control recommendations as suggested by Hunzelman, Putzier & Co, PLC. Motion carried. The approved draft will be submitted with the responses presented to date in order to comply with state filing deadlines.

Motion by Schmidt, seconded by Graybill to approve an amendment to the FY11 State Local Public Health Services Contract which decreases the Home Care Aide allocation by \$5,000. Motion carried.

Motion by Schmidt, seconded by Prunty to approve the claims for payment as presented. Motion carried. A complete listing is available for review in the County Auditor's office and online.

The courthouse security cameras were discussed. Chuck Nielsen, Network Visions, made the necessary connections at the courthouse on Friday, March 4th but was denied entry in to the Law Enforcement Center to activate the monitoring system in the 911 Communications Center. Nielsen will attempt to complete the project at a later date.

Property owned by the county along Highway 3 and G Avenue is currently being surveyed to determine property lines and total acreage. The supervisors had previously decided to sell this small triangle of land but paperwork necessary to put the property up for bid has not been completed, therefore the prior year's rental lease will still be in effect for 2011.

Bob Hart, County Assessor, addressed the board with questions regarding the creation of a county GIS/IT department. The supervisors asked Hart to work with the HR Director to draft a job description and report back next week.

There being no further business, Chairman Simonsen adjourned the meeting at 11:15 a.m.

All board agendas and minutes are available online at www.cherokeecountyiowa.com.

Attest: _____

Jeff Simonsen, Chairman

Kris Glienke, County Auditor