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FOR THE YEAR 2014  
BOARD OF SUPERVISOR'S MINUTE BOOK  
CHEROKEE COUNTY, IOWA  
JUNE 3, 2014

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The Cherokee County Board of Supervisors met in regular session on Tuesday, June 3, 2014 with Mark Leeds, Rick Mongan, Dennis Bush, Jeff Simonsen, and Ginger Walker present. Dan Whitney, *Chronicle Times*, represented the press. Gary Lundquist, Justin Pritts, Lisa Langlitz, Dave Skou, Nancy Nelson, Greg Zarr, Dave Scott, Jeff Friedrichsen, Lindsay Bressler, and Dave Shanahan were also in attendance. Unless otherwise indicated, all votes were offered as follows: Ayes – Simonsen, Mongan, Bush, Walker, Leeds; Nays – none; Abstentions – none.

Motion by Walker, seconded by Simonsen to approve the agenda with a change in the order of business to discuss the GIS/IT position as the last agenda item. Motion carried.

Motion by Mongan, seconded by Bush to approve the minutes of the previous meeting. Motion carried.

Justin Pritts, EMS Coordinator, presented three proposals to provide training to county employees.

Motion by Bush, seconded by Mongan to authorize Pritts to pursue the “S.A.V.E. Yourself” training program and onsite scenarios for county employees. Motion carried.

Lindsay Bressler, GIS/IT Coordinator, discussed an option for the County to sign a six month contract with Solutions, Inc. to provide website support during the transition time from when she leaves her current position until an IT position is filled by the supervisors.

Mongan requested a copy of the proposed contract to review before consideration by the board. No action was taken.

The supervisors discussed a recent posting for a full time County Engineer position and reviewed applications received through the May 30, 2014 closing date.

Motion by Mongan, seconded by Simonsen to offer a full time County Engineer position to Brandon Billings with employment contract terms to be negotiated subject to Billings’ successful completion of a Professional Engineer (PE) license. Motion carried.

Motion by Walker, seconded by Bush to approve a \$2,151.00 final payout of hours worked and vacation to Emmett Kohn, Conservation Technician. Motion carried.

Motion by Simonsen, seconded by Mongan to acknowledge two wage authorizations previously approved by the Cherokee County Conservation Board for Eric Wilkie (\$9.50 per hour) and Tony Morris (\$10.00 per hour) as Seasonal Park Techs. Motion carried.

The supervisors discussed a request made by Little Sioux Corn Processors for a TIF property tax rebate agreement.

Motion by Bush, seconded by Walker to proceed with an agreement with Little Sioux Corn Processors to provide a 75% tax rebate on a facility expansion and improvements. Motion carried. Terms of the agreement will be determined at a later date.

Dave Shanahan, County Engineer, presented a resolution for the board’s consideration.

Motion by Simonsen, seconded by Mongan to approve Resolution #2014-08 “Temporary Embargo of M-21 Roadway” for the period of time the County Engineer deems necessary to complete a construction project from the south city limits of Aurelia to C-63. Roll call vote: Simonsen-aye, Mongan-aye, Bush-aye, Walker-aye, Leeds-aye. Motion carried and resolution adopted.

Options for filling the GIS/IT Coordinator position were considered with suggestions received from several county departments in attendance. After a lengthy discussion, it was decided that a County Committee will be formed with Bush being the Board of Supervisor representative. The Committee will have oversight of the IT Department and will be responsible for a job description, advertising, and interviewing of candidates to fill a full time IT position. The position will no longer have GIS responsibilities.

Motion by Bush, seconded by Simonsen to place an ad for a full time IT position. Motion carried.

The consensus of the Board of Supervisors was to support the County Assessor’s request to hire a GIS position that includes additional field appraisal duties.

There being no further business, Chairman Leeds adjourned the meeting at 11:37 a.m.

All board agendas and minutes are available online at [www.cherokeecountyiowa.com](http://www.cherokeecountyiowa.com).

Attest: \_\_\_\_\_

Mark Leeds, Chairman

Kris Glienke, County Auditor