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FOR THE YEAR 2016  
BOARD OF SUPERVISOR'S MINUTE BOOK  
CHEROKEE COUNTY, IOWA  
JUNE 28, 2016

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The Cherokee County Board of Supervisors met in regular session on Tuesday, June 28, 2016 with Dennis Bush, Rick Mongan, Gary Lundquist, Jim Peck, and Jeff Simonsen present. Ken Ross, *Chronicle Times*, represented the press. Dave Scott, William Gauthier, Mark Murphy, and Justin Pritts were also in attendance. Unless otherwise indicated, all votes were offered as follows: Ayes – Simonsen, Mongan, Lundquist, Peck, Bush; Nays – none; Abstentions – none.

Motion by Mongan, seconded by Simonsen to approve an amended agenda to include an agreement with Little Sioux Corn Processors and an underground construction permit. Motion carried.

Motion by Peck, seconded by Lundquist to approve the minutes of the previous meeting. Motion carried.

Lisa Bringle, Community Services Director, presented policy and procedure updates directly related to general assistance for Cherokee County residents.

Motion by Mongan, seconded by Simonsen to authorize the chairman to sign the updated Cherokee County General Assistance Policy and Procedures as presented. Motion carried.

Brandon Billings, County Engineer, presented utility permits and a procurement policy for consideration.

Motion by Simonsen, seconded by Peck to approve an underground utility permit for Frontier Communications in Grand Meadow Township along C66 from Sections 31 to 35 and Section 26. Motion carried.

Motion by Peck, seconded by Lundquist to approve an underground utility permit for Frontier Communications in Grand Meadow and Willow Townships for a large project around Washta. Motion carried.

Motion by Peck, seconded by Lundquist to approve an underground construction permit for Simonsen Rendering in Section 11 of Willow Township for a temporary irrigation pipe connected through a county culvert. Motion carried.

Billings presented a Countywide Procurement Policy that would specify procedures for all county departments and boards to follow for purchases or project bidding. The supervisors had numerous questions including how current procedures in other county departments would be affected. Billings was advised to provide a copy of the proposed policy to other county departments for their review and comments prior to board action.

Motion by Mongan, seconded by Peck to approve Resolution #2016-15 Inter-fund Operating Transfer of \$47,867.94 from Capital Projects Fund to General Basic Fund. Roll call vote: Simonsen-aye, Mongan-aye, Lundquist-aye, Peck-aye, Bush-aye. Motion carried and resolution adopted.

Motion by Peck, seconded by Simonsen to appoint Dennis Bush as Veteran Affairs Commissioner for a 2 year term ending June 30, 2018. Motion carried.

Motion by Lundquist, seconded by Simonsen to reappoint Joe Draper as Veteran Affairs Commissioner for a 3 year term ending June 30, 2019. Motion carried.

Motion by Lundquist, seconded by Simonsen to reappoint Dean Schmidt as Cherokee County Zoning Administrator for a six month term ending December 31, 2016. Motion carried.

Motion by Mongan, seconded by Lundquist to approve final separation of employment for Kayla Blakeslee, Part-Time Jailer. Motion carried.

Motion by Lundquist, seconded by Mongan to authorize the chairman to sign fireworks permits for Brian Benson, Douglas Brown, Dean Schmidt, Bruce Lundell, Kady Smith, Doug Ockerman, Dawn Jenness, Jalene Woods, Debie Stevenson, and Jeff Simonsen. Motion carried.

The supervisors provided committee reports and reviewed meeting schedules.

Motion by Simonsen, seconded by Mongan to authorize the chairman to sign an agreement with Little Sioux Corn Processors (LSCP) which states specific obligations of Cherokee County and LSCP for the purpose of paving two roadways intersecting the ethanol plant. Motion carried.

Motion by Simonsen, seconded by Peck to approve the claims for payment as presented. Motion carried. A complete listing is available for review in the County Auditor's office and online.

There being no further business, Chairman Bush adjourned the meeting at 10:02 a.m.

All board agendas and minutes are available online at [www.cherokeecountyiowa.com](http://www.cherokeecountyiowa.com).

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Dennis Bush, Chairman

Attest: \_\_\_\_\_

Kris Glienke, County Auditor