

FOR THE YEAR 2017  
 BOARD OF SUPERVISOR'S MINUTE BOOK  
 CHEROKEE COUNTY, IOWA  
 JUNE 13, 2017

The Cherokee County Board of Supervisors met in regular session on Tuesday, June 13, 2017 with Dennis Bush, Rick Mongan, Gary Lundquist, and Duane Mummert present. Jeff Simonsen called in via telephone. Ken Ross, *Chronicle Times*, and Steve Peterson, *Aurelia Star*, represented the press. Hedgie Brandt, Greg Zarr, Jerod Clyde, Barb Staver, Justin Pritts, Erin Sonksen, Stu Hogg, Larry Walker, Steve Reinert, Don Fiser, Steph Thill, Emily Heidesch, Sam Boothby, Joel Anderson, Kara Harpenau, and Ed Boger were also in attendance. Unless otherwise indicated, all votes were offered as follows: Ayes – Simonsen, Bush, Lundquist, Mummert, Mongan; Nays – none; Abstentions – none.

Motion by Mummert, seconded by Lundquist to approve the agenda. Motion carried.

Motion by Lundquist, seconded by Bush to approve the minutes of the previous meeting. Motion carried.

Motion by Mummert, seconded by Bush to approve the claims for payment as presented. Motion carried.

A complete listing is available for review in the County Auditor's office and online.

Claims Approved June 13, 2017:

A&M Laundry	Supp	45.00
Alliant Energy	Serv	745.39
Alpha Wireless	Equip	3,370.45
ATIRACredit MasterCard	Supp	49.46
Aurelia Historical Society	Approp	312.50
Aurelia Library	Approp	2,175.00
Aurelia Lumber	Supp	625.32
Aurelia Municipal Utility	Serv	62.59
Rose M Beazley	Travel Reimb	192.29
Bierschbach Equipment	Parts	4,095.00
Black Box Corporation	IT Supp	249.86
Blaine's Culligan	Supp	72.00
Bomgaars	Supp	4,344.67
Bonanza Wash, Inc	Serv	160.00
Boyer Trucks	Parts	171.04
Brads Tire Service Center	Serv	685.66
Buena Vista County Sheriff	Fee	58.70
Builders Sharpening & Serv	Parts	265.78
Dennis Bush	Travel Reimb	11.25
Business Forms & Systems Co	Supp	286.00
C & R Supply	Parts	171.45
CAASA	Approp	1,500.00
Cherokee Area Economic Develop	Approp	40,000.00
Calhoun Burns Associates, Inc	Serv	1,649.20
Campbell Supply Co	Parts	230.22
Carroll Distributing Inc.	Parts	1,739.40
CenturyLink E911	Serv	8,261.07
CenturyLink Qwest	Serv	155.38
Certified Testing Services Inc	Serv	1,462.00
Champion Electric, Inc	Serv	4,984.95
Three Rivers Benefit Corp	Flex	1,880.35
Cherokee Co Emergency Services	Approp	15,918.00
Cherokee County Fair Alloc.	Approp	6,250.00
Cherokee County Engineer	Signs	141.04
Cherokee County Hazmat	Approp	2,740.25
Cherokee County Solid Waste	Approp	22,700.33
Cherokee Inn	Lodging	1,310.40

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Cherokee Library	Approp	3,500.00
Cherokee Regional Medical CTR	Contract	18,845.72
Cherokee Regional Medical Cent Health	Serv	27,074.75
Cherokee Rural Water	Serv	254.15
Christian Home Assoc Childrens	Shelter	46.65
Chronicle Times	Ads	1,105.06
City of Cherokee	Serv	31.88
City of Marcus	Serv	21.50
City of Meriden	Serv	19.00
CJ Cooper & Associates	Serv	70.00
Cleghorn Library	Approp	2,175.00
CML Telephone Coop	Serv	1,460.46
Contech Engineered Solutions	Culverts	12,969.80
Counsel	Serv	192.56
Darrens Clothing Co	Clothing	866.00
Daves Repair Dave Gravenish	Serv	428.90
Denny's Heating A/C & Plumbing	Serv	198.00
Dickinson County Sheriff	Fees	19.00
Joseph W Draper	Travel Reimb	367.99
Joshua D Dunn	Travel Reimb	180.63
Joel M Ehrig	Travel Reimb	190.35
Electronic Engineering	Serv	190.00
Everttek, Inc.	Serv	400.00
Filter Care	Serv	291.80
First Abstract & Loan Co.	Serv	125.00
First Cooperative Association	Serv	1,756.14
Foundation Analytical Lab	Serv	72.00
GCC Alliance Concrete, Inc.	Concrete	11,132.00
Dale Glienke	Per Diem	20.00
GovConnection, Inc.	Supp	189.68
Grand Meadow Heritage	Approp	312.50
Greene County Sheriff	Serv	15.35
Gregg Computer Service	Serv	329.97
Group Resources, Inc.	Flex	685.00
Hallett Materials	Supp	7,173.46
Heartland Paper Company	Supp	145.62
Emily A Heidesch	Travel Reimb	132.30
Holiday Inn Hotel & Suites	Lodging	119.84
Holzauer Motors LTD	Vehicle	7,807.51
IACCVSO Decatur County VA	Edu Dues	50.00
Ida County Sheriff	Fees	75.00
Intoximeters, Inc.	Supplies	115.00
Iowa County Attorneys Case	Fee	6,840.00
Iowa County Recorders Assoc	Dues	2,002.86
Iowa Prison Industries	Parts	954.30
ISG Field Services LLC	Inspect Pipeline	33,630.60
Jacks Uniforms & Equipment	Clothing	870.09
Jackson Recovery Centers Inc	Approp	3,300.00
Janitor's Closet, Ltd	Supp	210.60
Jim Hawk Truck Trailers Inc	Parts	34.00

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Johnson County Auditor	Equip	20,287.95
L-Tron Corporation	Parts	329.00
Mark Lockwood	Per Diem	20.00
Mail Services, LLC	Postage	528.79
Maple Valley Hardware	Supp	2.78
Marcos Technologies LLC.	Serv	831.97
Marcus News	Ads	412.05
Marcus Ambulance Fund	Approp	3,000.00
Marcus Fair	Approp	1,600.00
Marcus Historical Society	Approp	312.50
Marcus Library	Approp	2,175.00
Marcus Lumber	Supp	494.04
Marshall County Sheriff	Serv	32.00
Martin Marietta Materials	Supp	473.05
Matheson Tri-Gas Inc.	Supp	247.44
McCrary-Rost Clinic	Serv	323.00
Microfilm Imaging Systems Inc	Serv	56.12
Mid American Energy	Serv	970.12
Mid-America Publishing Corp.	Ads	61.00
Midwest Wheel	Parts	940.60
Modern Heating & Cooling, Inc	Serv	137.42
Mongan Painting Company Inc	Supp	208.50
Motor Parts Sales	Parts	108.94
MPH Industries, Inc.	Supp	309.95
MTECH, Inc	Supp	4,882.00
Murphy Tractor & Equipment Co	Parts	451.80
Northside Tire	Serv	1,610.18
Nu Telecom - Aurelia	Serv	545.60
O'Halloran International	Parts	5,804.14
Office Systems Co	Serv	208.25
One Office Solution	Supp	5,350.01
PJ Greufe & Associates	Serv	1,500.00
Prestox	Serv	57.40
Pro Elect	Serv	986.00
Productivity Plus Account Dept	Parts	159.00
Quimby Library	Approp	2,175.00
Ramada Northwest Inn & Suites	Lodging	1,019.20
Rees Mack Sales & Service	Parts	2,033.63
RJ Thomas Mfg. Co, Inc.	Supp	928.20
Dutch Robbins	Travel Reimb	54.00
William M Robinson	Travel Reimb	500.00
S & S Equipment, Inc.	Parts	939.27
Sanitary Services Inc	Serv	658.80
SCE, LLC	Serv	752.61
Dean C Schmidt	Zoning	877.62
Schmillen Construction Inc	Serv	7,128.00
Leroy Schoon	Per Diem	25.00
Senior Citizens	Approp	693.75
Lance Shafer	Per Diem	20.00
SHI International Corp	Supp	1,129.00

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Shield Technology Corporation	Software	8,320.25
Shopko Stores Operating Co.	Supp	42.32
Sioux County Sheriff	Fees	69.00
Sioux Falls Crane & Hoist, Inc	Crane Inspect	566.00
Sioux Sales Company	Clothing	133.90
Siouxland Aging Services Inc	Approp	500.00
Siouxland Regional Transit Sys	Approp	7,109.25
SIRCHIE Finger Print Laborator	Supp	42.98
Solutions, Inc.	Serv	33,992.85
Standard Ready Mix Concrete	Concrete Mix	1,602.00
Star Energy	Fuel	6,099.43
Storey Kenworthy/Matt Parrott	Supp	2,319.20
Timber Ridge Apts	Rent	400.00
Triple C Pest Control	Serv	37.50
U. S. Bank Equipment Finance	Serv	101.07
Van Diest Supply Company	Supp	3,580.20
Vanguard Appraisals Inc	Reappraisal	1,165.00
Verizon Wireless	Serv	1,255.77
Washta Library	Approp	2,175.00
WesTel Systems	Serv	746.85
Wicks Construction Inc.	Serv	173,204.27
Windstream Iowa-Comm. Inc.	Serv	463.25
Woodbury County Sheriff	Fees	15.63
Xerox Financial Services	Serv	65.89
Ziegler Inc	Supp	2,855.86
Grand Total		\$599,284.17

Hedgie Brandt, County Treasurer, explained the terms of a proposed agreement for driver license services. Action was tabled until the County Attorney can review the document.

Matt Susemihl, Perspective Insurance, presented insurance policy renewals for 2017/2018.

Motion by Lundquist, seconded by Mummert to renew the Iowa Communities Assurance Pool (ICAP) insurance policy for 2017/18 with a \$135,056.60 premium for property, auto, and liability coverage. Motion carried.

Motion by Bush, seconded by Lundquist to renew the Iowa Municipalities Workers Compensation Association (IMWCA) insurance policy for 2017/18 with a \$59,432.00 premium. Motion carried.

Jerod Clyde, County Sheriff, discussed equipment needs and presented wage authorizations for consideration.

Motion by Mummert, seconded by Lundquist to approve a \$22.63 wage authorization for Aaron Schroeder, Full-Time Deputy, effective June 19, 2017 with a one year probation as previously approved by the Cherokee County Civil Service Commission. Motion carried.

Motion by Bush, seconded by Mummert to approve a step wage authorization for Luke Selk, Deputy, from \$23.63 to \$24.16 per Law Enforcement Union contract terms effective July 1, 2017. Motion carried.

Clyde reviewed a quote for a MorphoTrak LiveScan Fingerprinting Station and reported that the current budget has enough funds available for the \$25,000 purchase. Consensus of the board was to update the equipment as recommended for the purpose of connecting directly to the Iowa DPS AFIS Database.

Joel Anderson, Engineer's Construction Project Manager, discussed construction projects and presented utility permits and wage authorizations for consideration.

Motion by Lundquist, seconded by Bush to approve an overhead utility permit for NIPCO between Sections 27 & 28 of Tilden Township. Motion carried.

Motion by Mummert, seconded by Bush to approve an overhead utility permit for NIPCO between Sections 29 & 30 of Rock Township. Motion carried.

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Motion by Bush, seconded by Lundquist to approve an underground utility permit for WesTel in Section 8 of Amherst Township. Motion carried.

Motion by Mummert, seconded by Lundquist to approve an underground utility permit for Iowa Lakes Electric Cooperative in Section 5 of Willow Township. Motion carried.

Motion by Mummert, seconded by Bush to approve a \$13.50 wage authorization for Dylan Agnitsch, part-time temporary seasonal general laborer, effective May 26, 2017. Motion carried.

Motion by Lundquist, seconded by Bush to approve a \$13.50 wage authorization for Adam Cedar, part-time temporary seasonal general laborer, effective June 6, 2017. Motion carried.

Larry Walker, Secondary Roads Superintendent, presented a real estate purchase contract for consideration.

Motion by Mummert, seconded by Lundquist to authorize the chairman to sign a real estate purchase contract for approximately 20 acres from Raymond Dorr in Section 30 of Spring Township including 9.15 acres of gravel property at \$21,311 per acre and 10.85 acres of non-gravel property at \$6,750 per acre. Motion carried.

Mongan presented amendments to the Cherokee County Personnel Policy as suggested by the county's human resources consultant and discussed at numerous county department manager meetings. The goal of the Board of Supervisors is to have all county employees under the same employment policy and benefit schedule. The personnel policy was tabled for further review.

Motion by Mummert, seconded by Bush to approve shift differential pay of 25 cents per hour for Law Enforcement Center Jailers and Dispatchers who are scheduled to work the 11:00 p.m. to 7:00 a.m. shift. Motion carried.

A motion by Bush to approve a 1.5% wage increase for all non-union county employees effective July 1, 2017 died due to the lack of a second.

After a lengthy discussion, a motion was made by Lundquist and seconded by Mummert to approve a 2.25% wage increase effective July 1, 2017 for all county employees including those covered by a union contract. Motion carried with Bush voting nay.

Motion by Bush, seconded by Mummert to authorize the chairman to sign a proclamation stating "*Now, Therefore, we the Cherokee County Board of Supervisors, do hereby proclaim Saturday, June 17, 2017 as Veteran Appreciation Day in Cherokee County and we do hereby call upon residents of Cherokee County to pay respect to the Vietnam Moving Wall and honor the military service of all veterans.*" Motion carried.

Motion by Lundquist, seconded by Mummert to approve Resolution #2017-09 Inter-Fund Operating Transfer of \$950,000 from Rural Basic Fund to Secondary Roads Fund. Roll call vote: Bush-aye, Lundquist-aye, Mummert-aye, Mongan-aye. Motion carried and resolution adopted.

Motion by Lundquist, seconded by Bush to approve ISG Field Services Invoice #C1185 for submission to Dakota Access Pipeline for payment of inspection services provided from April 30, 2017 through May 27, 2017. Motion carried.

Motion by Mummert, seconded by Bush to approve a six year Facility Lease Agreement between the Cherokee Mental Health Institute and Cherokee County Board of Supervisors for office space provided by the County for DHS Child Welfare Social Workers. Motion carried.

Motion by Mummert, seconded by Lundquist to acknowledge an \$11.00 wage authorization effective May 17, 2017 for Carre Stevenson, Seasonal Park Technician, as previously approved by the Cherokee County Conservation Board. Motion carried.

Motion by Lundquist, seconded by Bush to acknowledge a \$40,000 salary wage authorization effective May 24, 2017 for Allan Dessel, Assessor's Clerk/Appraiser, as previously approved by Greg Zarr, County Assessor. Motion carried.

Motion by Mummert, seconded by Lundquist to approve a \$17.95 wage authorization for Shelly Pick, Full-Time Auditor's Assistant, effective June 12, 2017. Motion carried.

Appointment to fill a CAEDC Director At Large position was tabled.

Motion by Lundquist, seconded by Bush to approve voiding of four outstanding disbursements from two previous fiscal years totaling \$266.03 and to return the monies to the funds that the warrants were originally issued from. Motion carried.

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Steve Reinert, VFW, reported that a tent will be set up over the Freedom Rock site at the courthouse on July 16<sup>th</sup> and Bubba Sorenson will be painting from July 20<sup>th</sup> through July 27<sup>th</sup>. The project will take approximately two weeks to complete including preparation, painting, and sealing the Freedom Rock. The public is encouraged to stop to see the progress and ask the artist questions as he works.

The supervisors provided committee reports and reviewed meeting schedules.

There being no further business, Chairman Mongan adjourned the meeting at 11:36 a.m.

All board agendas and minutes are available online at [www.cherokeecountyiowa.com](http://www.cherokeecountyiowa.com).

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Rick Mongan, Chairman

Attest: \_\_\_\_\_  
Kris Glienke, County Auditor