
FOR THE YEAR 2017
BOARD OF SUPERVISOR'S MINUTE BOOK
CHEROKEE COUNTY, IOWA
OCTOBER 17, 2017

The Cherokee County Board of Supervisors met in regular session on Tuesday, October 17, 2017 with Rick Mongan, Gary Lundquist, Duane Mummert, Jeff Simonsen, and Dennis Bush present. Steve Peterson, *Aurelia Star*, represented the press. Brandon Billings, Cindy Nelson, Mark Murphy and Stu Hogg were also in attendance. Unless otherwise indicated, all votes were offered as follows: Ayes – Simonsen, Bush, Lundquist, Mummert, Mongan; Nays – none; Abstentions – none.

Motion by Mummert, seconded by Lundquist to approve an amended agenda to include an underground construction permit. Motion carried.

Motion by Bush, seconded by Simonsen to approve the minutes of the previous meeting. Motion carried.

Sam Kooiker, Cherokee City Administrator, and Alyssa Herbold, Cherokee City Attorney discussed properties currently held by Cherokee County through unpaid property tax certificates. The supervisors took action in April authorizing Ryan Kolpin, County Attorney, to begin the process to notify current property owners of the delinquent parcels, conduct lien searches and to determine the correct procedure for the supervisors to offer the properties for sealed bid or auction.

Chairman Mongan turned the meeting over to Vice Chairman Lundquist at 9:25 a.m. Mongan was required to attend another scheduled meeting as a representative of Cherokee County.

After a lengthy discussion, the issue was tabled until the County Attorney could be reached for an update on his progress of notifying property owners and lien searches on seventeen delinquent tax parcels.

Motion by Mummert, seconded by Bush to have the Cherokee City Administrator, Board of Supervisors Chairman, Cherokee City Attorney, County Attorney, and County Treasurer meet to resolve details of reassignment of delinquent property tax certificates held by the County prior to Board of Supervisors action. Motion carried.

Brandon Billings, County Engineer, presented a construction contract and permit for consideration.

Motion by Simonsen, seconded by Bush to authorize the chairman to sign a \$105,520 contract with Midwest Contracting for local culvert project #L-4184(2)--73-18 between Section 25 of Marcus Township and Section 30 of Liberty Township. Motion carried.

Motion by Mummert, seconded by Bush to approve an underground construction permit for Simonsen Rendering for a temporary irrigation pipe in Section 11 of Willow Township. Motion carried.

Vice Chairman Lundquist reported on concerns that county employees may be using county equipment and technology for activities that violate the Cherokee County Personnel Policy and suggested that the supervisors send a memo to department managers reminding them that improper use of the internet and computers has a negative impact on all employees since it slows down the speed of computers for doing county business. Bush asked Stu Hogg, IT Director, if all county offices had been opened up to everything on the internet or if restrictions were still in place. Hogg reassured the board that nothing illegal is allowed, however, the internet is not restricted and it is the responsibility of each department manager to monitor their own staff's technology use. Hogg monitors internet and email use for every county computer and can provide reports to department managers when requested. Consensus was to have Hogg provide usage reports to all department managers as a first step in bringing the compliance issue to employees' attention.

Lundquist discussed a recent incident where an unauthorized individual was given access to a secure room in the courthouse by a county employee. Hogg discussed a key card system that can be installed on courthouse doors with programming to limit access to authorized county personnel on an individual basis and track entrance/exit times. The supervisors also discussed the need to develop a system to provide badges to contractors providing services on county property and to log which county department authorized their services along with the location, purpose, and times they were working onsite. Hogg will research different security systems and report back to the board.

An hourly rental agreement proposed by the Veteran Affairs Commission for conference space at the Cherokee Depot was discussed. The supervisors expressed support of the Commission's desire to provide private space for the purpose of counseling sessions for local veterans.

The supervisors provided committee reports and reviewed meeting schedules.

There being no further business, Vice Chairman Lundquist adjourned the meeting at 10:36 a.m.

All board agendas and minutes are available online at www.cherokeecountyiowa.com.

Attest: _____

Gary Lundquist, Vice Chairman

Kris Glienke, County Auditor