

FOR THE YEAR 2018
 BOARD OF SUPERVISOR'S MINUTE BOOK
 CHEROKEE COUNTY, IOWA
 JULY 24, 2018

The Cherokee County Board of Supervisors met in regular session on Tuesday, July 24, 2018 with Dennis Bush, Rick Mongan, Gary Lundquist, Duane Mummert, and Jeff Simonsen present. Steve Peterson, *Aurelia Star*, represented the press. Wane Miller, Justin Pritts, Mark Murphy, Jerod Clyde, Barb Staver, William Gauthier, Ryan Kolpin, and Keva Wolf were also in attendance. Unless otherwise indicated, all votes were offered as follows: Ayes – Simonsen, Mongan, Lundquist, Mummert, Bush; Nayes – none; Abstentions – none.

Motion by Lundquist, seconded by Simonsen to approve the agenda. Motion carried.

Motion by Bush, seconded by Mummert to approve the minutes of the previous meeting. Motion carried.

Motion by Simonsen, seconded by Bush to approve the claims for payment as presented. Motion carried.

A complete listing is available for review in the County Auditor's office and online.

Claims Approved July 24, 2018:

Advanced Systems Inc	Serv	10.19
Alliant Energy	Serv	83.83
Alpha Wireless	Equip	281.20
Jason Ballou	Rent Pymt	200.00
BF&S Lawn & Tree Service	Serv	1,699.18
Bob Barker Company Inc.	Supp	201.28
Bomgaars	Supp	544.44
Boyer Trucks Sioux Falls, Inc.	Truck	100,010.00
Brads Tire Service Center	Serv	301.02
Buena Vista County Sheriff	Fees	67.00
Buena Vista County EMA	Fees	100.00
Builders Sharpening & Serv	Parts	139.38
Central Iowa Distributing	Parts	619.50
Champion Electric, Inc	Serv	210.97
Chase Card Service-Ink	Supp	1,858.60
Cherokee State Bank Flex/Merp	Flex	480.86
Cherokee Depot Jim Adamson	Rent	40.00
Cherokee MHI	Serv	1,323.25
Chronicle Times	Ads	27.83
City of Cherokee	Serv	408.72
City of Quimby	Serv	93.68
CML Telephone Coop	Serv	904.73
Counsel	Serv	169.67
Country Tire & Service, Inc.	Serv	205.44
Crittenton Center	Shelter	1,399.50
Dearborn National Life Ins	Life Ins	901.26
Double Overtime LLC	Rent	500.00
Joseph W Draper	Per Diem	50.00
Don Drefke	Per Diem	50.00
DTN, LLC	Serv	732.00
Evertex, Inc.	Serv	400.00
Fareway Commissary	Supp	10.96
First Bankcard Center	Travel Reimb	273.28
First Cooperative Association	Serv	101.05
Force America Inc	Parts	367.48
Foundation Analytical Lab	Serv	28.75
Frontier	Serv	129.95
William Gauthier	Per Diem	50.00
Gillund Enterprises	Grease	68.72

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Kristine L Glienke	Travel Reimb	67.17
GovConnection, Inc.	Supp	364.85
Hallett Materials	Supp	22,309.30
Heartland Paper Company	Supp	144.83
Brian Heinsohn	Well Closure	500.00
Hy-Vee Inc.	Supp	26.03
ICEOO Alice Ray	Reg Fee	200.00
Iowa County Attorneys Assoc	Fees	325.00
Iowa Lakes Electric Coop	Serv	2,491.00
IA Lakes Regional Water	Serv	159.79
Iowa Prison Industries	Parts	569.60
Iowa State Assoc of Counties	Fees	2,170.00
Jacks Uniforms & Equipment	Clothing	133.84
Janitor's Closet, Ltd	Supp	129.54
John Deere Financial	Parts	142.71
KCHE	Ads	151.00
Kenwood Records Management	Serv	1,641.65
Kmart	Supp	34.47
Ryan R Kolpin	Travel Reimb	455.80
Letsches Bike Shop	Supp	122.18
Marco Technologies LLC.	Serv	199.01
Martin Marietta Materials	Supp	7,898.52
Mid-American Benefits, Inc.	Admin Fees	565.75
Mid American Energy	Serv	3,357.19
Midwest Service & Sales Co	Supp	4,809.25
Wane Miller	Per Diem	50.00
Modern Heating & Cooling, Inc	Serv	50.00
Motor Parts Sales	Parts	180.90
Networkfleet, Inc.	Supp	227.40
Northside Tire	Serv	82.08
Nuvera	Serv	545.60
NW Iowa Yes Center	Shelter	2,275.00
O'Brien County Sheriff	Fees	86.00
One Office Solution	Supp	396.96
Pathology Medical Services	Serv	2,816.63
Michelle K. Pedersen	Per Diem	50.00
PJ Greufe & Associates	Serv	1,500.00
Plymouth County Sheriff	Serv	41.50
Prestox	Serv	181.00
Sanitary Services Inc	Serv	731.40
Secretary Of State Notary	Dues	30.00
SIMPCO	Dues	4,200.00
Standard Ready Mix Concrete	Concrete Mix	2,730.00
Barbara J Staver	Travel Reimb	22.00
Verizon Wireless	Serv	275.47
Waldners Lawn Service Inc	Serv	680.00
WatchGuard Video	Equip	4,970.00
Wellmark BCBS Of Iowa	Insurance	86,609.21
WesTel Systems	Serv	864.76
White Glove Janitorial	Cleaning	305.00

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Windstream Iowa-Comm. Inc.	Serv	376.72
Woodbury County Sheriff	Fees	10.00
Ziegler Inc	Supp	204.12
Grand Total		274,503.95

Cindy Nelson, Deputy Treasurer, presented a semi-annual cash report for the board's consideration.

Motion by Lundquist, seconded by Mummert to accept the Treasurer's June 30, 2018 Semi-Annual Cash Settlement Report as presented. Motion carried. The County's June 30th total cash on hand was \$12,751,275.96 which includes an \$8,798,880.26 balance in the Secondary Roads Fund.

Hedgie Brandt, County Treasurer, presented a wage authorization for consideration.

Motion by Simonsen, seconded by Lundquist to approve a 25 cent wage increase to \$18.56 for Treasurer's Clerk Debie Stevenson due to successful completion of driver inspection certification with an effective date of July 23, 2018. Motion carried.

Barb Staver, Sheriff's Department, presented a revenue report for consideration.

Motion by Mummert, seconded by Bush to accept the Sheriff's \$85,580.71 June 30, 2018 Quarterly Revenue Report as presented with \$29,523.76 retained by the county. Motion carried.

Brandon Billings, County Engineer, discussed construction projects and presented utility permits for consideration.

Motion by Lundquist, seconded by Simonsen to approve an underground utility permit for CML Telephone between Sections 27 and 34 of Liberty Township. Motion carried.

Motion by Bush, seconded by Simonsen to approve an underground utility permit for CML Telephone in Section 29 of Sheridan Township. Motion carried.

Motion by Simonsen, seconded by Lundquist to approve a Cherokee County Procurement Policy as drafted by the County Engineer. Motion carried.

Motion by Bush, seconded by Mummert to clarify a previously accepted bid of \$2,132,575.62 from Cedar Valley Corporation to include Alternate #2 with an actual total project cost of \$2,359,643.65. Motion carried. The three bids received including Alternate #2 were: Cedar Valley Corporation, Waterloo, IA (\$2,359,643.65), Croell, Inc., Mason City, IA (\$2,616,700.23), Manatt's Inc., Johnston, IA (\$2,423,628.96).

Motion by Simonsen, seconded by Mummert to authorize the chairman to sign a contract with Cedar Valley Corporation for FM-CO18(67)--55-18 pavement project on C66 from Washta to L51. Motion carried.

Motion by Simonsen, seconded by Mummert to authorize the chairman to sign Cedar Valley Corporation's contractor's performance bond for FM-CO18(67)--55-18 pavement project on C66 from Washta to L51. Motion carried.

Motion by Lundquist, seconded by Bush to authorize the chairman to sign a Federal Aid Funding Agreement for Project #BRS-SWAP-CO18(69)--FF-18 which changes funding from federal to state monies for the C16 bridge replacement over Mill Creek. Motion carried.

The supervisors questioned the new Otta Seal process Billings has been trying on local roads and expressed numerous concerns about the current condition of the recently treated roads as well as what the long-term maintenance would involve.

Motion by Lundquist, seconded by Simonsen to approve the FY18 DOT Annual Report as prepared by the County Engineer. Motion carried.

Joyce Rasmus, Back 40 Music, LLC, presented required documents for a temporary alcohol permit issued through the Iowa Alcohol and Beverage Division. The supervisors asked if the Board of Adjustments had approved a Conditional Use Permit per the Cherokee County Zoning Ordinance. Rasmus reported that the Zoning Administrator had returned their application and payment saying that a permit was not required this year. After conferring with the County Attorney, the supervisors contacted the Zoning Administrator advising him to follow the conditional use process as stated in the Cherokee County Zoning Ordinance. Consideration of the alcohol permit was tabled until the Board of Adjustments provides public notice of a hearing to act on the permit.

Justin Pritts, Emergency Management/Environmental Health Director, discussed the continuing problem of turkey vultures roosting on a tower at the courthouse. The City of Cherokee has received approval from the DNR to shoot a vulture and hang the carcass from a tower to deter other birds from roosting in that area.

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Motion by Mummert, seconded by Bush to authorize the Cherokee Chief of Police to shoot a turkey vulture and hang it from the tower at the courthouse. Motion carried.

Motion by Mummert, seconded by Lundquist to approve a separation of employment and \$2,063.00 final payout of hours worked, vacation, and longevity for Brian Smith, Secondary Roads Operator, effective July 24, 2018. Motion carried.

Motion by Bush, seconded by Simonsen to approve Resolution #2018-12 Inter-fund Operating Transfer of \$25,000 from General Basic Fund to Conservation Reserve Fund. Roll call vote: Simonsen-aye, Bush-aye, Lundquist-aye, Mummert-aye, Mongan-aye. Motion carried and resolution adopted.

The board reviewed line items and descriptions for proposed changes to the current budget.

Motion by Mummert, seconded by Simonsen to approve a proposed 2018/2019 budget amendment for publication and set a public hearing for 9:00 a.m. on August 14, 2018. Motion carried.

Motion by Simonsen, seconded by Mummert to approve a letter of support for a U.S. Department of Transportation BUILD grant application submitted by Siouxland Regional Transit System (SRTS) for a Transit Operations and Bus Storage Facility. Motion carried.

There being no further business, Chairman Mongan adjourned the meeting at 10:20 a.m.

All board agendas and minutes are available online at www.cherokeecountyiowa.com .

Rick Mongan, Chairman

Attest: _____
Kris Glienke, County Auditor