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FOR THE YEAR 2012  
BOARD OF SUPERVISOR'S MINUTE BOOK  
CHEROKEE COUNTY, IOWA  
MAY 15, 2012

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The Cherokee County Board of Supervisors met in regular session on Tuesday, May 15, 2012 with Larry Prunty, Dean Schmidt, Mark Leeds, Terry Graybill, and Jeff Simonsen present. Dan Whitney, *Chronicle Times*, represented the press. Ben Shuberg and Dave Scott were also in attendance. Unless otherwise indicated, all votes were offered as follows: Ayes - Simonsen, Graybill, Prunty, Leeds, Schmidt; Nays – none; Abstentions – none.

Motion by Leeds, seconded by Simonsen to approve the minutes of the previous meeting and an amended agenda to include transfer of DOT funds within the County Engineer's budget due to a May 15<sup>th</sup> filing deadline. Motion carried.

Calvin Carver, Cherokee Work Activity Center Director, informed the supervisors that the roof of the Work Services building continues to leak since it received severe hail damage last April. The County's insurance company will pay for replacement of the roof, however, Haselhoff Construction has not started the work yet. Carver reported that he has contacted Jim Haselhoff multiple times but keeps getting a different date. The roof has been leaking since the hail damage last year and needs to be fixed as soon as possible. Haselhoff has told Carver that it will be completed by the end of June. The supervisors asked Carver to keep them informed of the progress.

Ben Shuberg, Emergency Management Services (EMS) Director, requested approval of a bid to install two overhead doors for storage of the County's EMS Hazmat Vehicle. Shuberg asked if the supervisors had "special funding" available to pay for the project since his budget is not able to pay for the expense. Shuberg asked Dave Shanahan, County Engineer, if he would pay for the remodel since the doors will be installed in a Secondary Roads building. Shanahan reluctantly agreed that his department would pay for the remodel and installation of bigger overhead doors so that the EMS Vehicle could be driven through the building instead of having to back the unit into the storage space.

Motion by Graybill, seconded by Prunty to approve a \$13,579.72 bid from Benson Construction to remodel and install two garage doors at the Secondary Roads Department with payment from the Engineer's budget. Motion carried.

Schmidt asked Graybill and Leeds for their interpretation of the Secondary Roads union negotiations regarding employer paid expenses for safety glasses. It was agreed that the intent was for the employee to pay for the eye exam and the County to pay the cost of the glasses, including fitting fees, if they meet the minimum standards stated in the contract.

Motion by Prunty, seconded by Graybill to clarify that any fitting fees charged for qualifying safety glasses will be paid by the County per the Secondary Roads Union Contract. Motion carried.

Sheriffa Jones and Drew Hage, Iowa Lakes Resource Conservation and Development (RC&D), presented information about marketing local businesses, providing assistance with grant writing, and partnering with entities to provide betterment of natural resources in the area.

Dave Shanahan, County Engineer, presented utility permits, construction project updates, and wage requests.

Motion by Simonsen, seconded by Graybill to approve an underground utility permit for West Iowa Telephone in Section 36 of Rock Township for construction of a Verizon tower. Motion carried.

Motion by Simonsen, seconded by Graybill to approve the BROS-CO18(60)--8J-18 bridge replacement project agreement in Afton Township. Motion carried.

Motion by Leeds, seconded by Graybill to approve completion of a six month probationary period and resulting wage authorizations for Brian Smith, General Labor (\$18.76) and David Julius, Operator (\$18.99) per the Secondary Roads Union Contract. Motion carried.

Motion by Graybill, seconded by Simonsen to approve a \$19.00 wage authorization for Joel Anderson as Engineer's Aide. Motion carried.

Motion by Simonsen, seconded by Prunty to authorize the Engineer to advertise for a full-time general labor/operator to fill a vacancy. Motion carried.

Motion by Graybill, seconded by Simonsen to authorize a transfer of \$275,000 of funds from the Construction category into the Roads category within the 2011/2012 Secondary Roads DOT Budget. Motion carried.

Lisa Langlitz, Community Services Director, requested an additional increase in wages for her staff to maintain a salary level that is competitive with other area counties.

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Motion by Graybill, seconded by Leeds to approve a 75 cents per hour wage increase on July 1, 2012 for Dena Dungan and Lynda Holmich based on educational requirements of Case Managers. This will be in addition to the standard 65 cent raise that all non-union hourly employees will receive at the beginning of the 2012/2013 fiscal year. Motion carried.

Kristi Petersen, Human Resources Director, prepared six employee birthday cards for the supervisors to sign. Petersen asked for verification that the Sheriff had reported to the supervisors about a vacant full-time jailer position and if he intended to fill it from within his department or to hire a part-time or full-time employee.

Dave Scott stated that the current part-time jailer was hired for the full-time jailer position and he will be hiring a part-time jailer.

Petersen reported that the County's Wellness Committee has been formed and will meet soon. Members include: Kelly Ebel, Gary Goebel, Lindsay Bressler, Kristal Phillips, Jacob Rosewall, Jalene Woods, and Stacy McGee.

Petersen asked for clarification on the wage authorization that was approved last week for Dave Skou, Dispatch Supervisor. Petersen reported that if she accepts the wage authorization as approved, then Skou's wage will be reduced by over \$4,300. Scott explained that the 911 Commission gives the Sheriff's Department a \$4,200 annual stipend to cover Skou's additional duties as a liaison amongst the fire departments and 911 Board. That amount is in addition to the base Dispatch Supervisor's wage. Petersen agreed that there has been a general agreement that Skou receives additional compensation, however, the numbers do not add up to what his current salary is in addition to the recent \$1.00 per hour raise.

Petersen requested that the supervisors correct the prior wage authorization to reflect the total wage that Dave Skou is to be paid.

A corrected wage authorization including an annual salary of \$43,359 was prepared for Dave Skou as Dispatch Supervisor with an additional 65 cents per hour increase on July 1, 2012. The updated authorization was signed by Dave Scott, Department Head and Dean Schmidt, Chairman of the Board with a notation that the current salary includes a \$4,200 annual stipend from the 911 Commission.

There being no further business, Chairman Schmidt adjourned the meeting at 10:52 a.m.

All board agendas and minutes are available online at [www.cherokeecountyiowa.com](http://www.cherokeecountyiowa.com).

Attest: \_\_\_\_\_

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Dean Schmidt, Chairman

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Kris Glienke, County Auditor