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FOR THE YEAR 2014  
BOARD OF SUPERVISOR'S MINUTE BOOK  
CHEROKEE COUNTY, IOWA  
AUGUST 5, 2014

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The Cherokee County Board of Supervisors met in regular session on Tuesday, August 5, 2014 with Rick Mongan, Dennis Bush, Mark Leeds, Jeff Simonsen, and Ginger Walker present. Dan Whitney, *Chronicle Times*, represented the press. Gary Lundquist, Dave Scott, Dave Skou, Dawn Miller, Dana Evans, Ryan Kolpin, Stu Hogg, Jon Ites, and Gary Huseman were also in attendance. Unless otherwise indicated, all votes were offered as follows: Ayes – Simonsen, Mongan, Bush, Walker, Leeds; Nays – none; Abstentions – none.

Motion by Mongan, seconded by Simonsen to approve the agenda. Motion carried.

Motion by Bush, seconded by Walker to approve the minutes of the previous meeting. Motion carried.

Stu Hogg, IT Director, introduced himself and gave a review of his first two weeks on the job.

Dutch Robbins, Veteran Affairs Commissioner, reported on an employee incident which the VA Commission has been investigating.

Dana Evans, Veterans Affairs Director, requested a closed session.

Motion by Simonsen, seconded by Mongan to go into closed session per Iowa Code Section 21.5(i) *“To evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session.”* Roll call vote: Simonsen-aye, Mongan-aye, Bush-aye, Walker-aye, Leeds-aye. Session was closed at 9:12 a.m. Regular session resumed at 9:42 a.m.

Motion by Simonsen, seconded by Walker to direct the Veteran Affairs Commission to conduct an employee evaluation with the assistance of Paul Greufe, HR Consultant, and to present a written report to the Cherokee County Board of Supervisors by the end of August 2014. Motion carried.

Brandon Billings, Assistant Engineer, discussed construction projects and presented several documents for consideration.

Motion by Mongan, seconded by Simonsen to approve an underground utility permit for Iowa Lakes Electric Cooperative between Sections 31 and 32 of Silver Township. Motion carried.

Billings presented a resolution for standard bridge sizes in Cherokee County. The supervisors advised Billings to provide the information to the County Attorney to draft an official resolution for the supervisors to consider at a later date.

A wage authorization for temporary assistance in the Engineer’s Office was discussed.

Motion by Bush, seconded by Simonsen to approve a \$15 wage authorization effective August 5, 2014 for Les Ellis as temporary Engineer’s Administrative Aide to assist the Administrative Assistant with FEMA paperwork. Motion carried.

Gary Huseman, Marcus Mayor, discussed a prior 28E Agreement between Cherokee County and the City of Marcus for maintenance of Section Street lying within city limits. No action was taken.

In other business, a motion was offered by Mongan and seconded by Simonsen to appoint Justin Pritts as Cherokee County Civil Service Commission member to fill a vacant term ending December 31, 2014. Motion carried.

Motion by Simonsen, seconded by Bush to approve a FY15 EMS System Development Grant Contract in the amount of \$6,100. Motion carried.

Motion by Bush, seconded by Mongan to accept a \$13,200 estimate from Automatic Door Group (ADG) for openers on all entrance doors at the courthouse. Motion carried.

Motion by Walker, seconded by Simonsen to accept a \$17,950 estimate from Valley Glass to replace all outside doors on both levels of the courthouse. Motion carried.

Dave Skou, E911 Communications Director, reported on a \$100,000 grant received for updating equipment in the Communications Center, however, the equipment will not fit in the current equipment room due to its size. Skou asked the supervisors to consider adding additional space to the current Law Enforcement Center to provide adequate square footage and an additional entrance into the dispatcher work station. Sheriff Scott invited the supervisors to tour the Communications Center to see firsthand what Skou was referring to. The supervisors advised Skou to obtain cost estimates and to report back at a later date.

Lisa Langlitz, Community Services Director, reported on an existing 28E Agreement for County Case Management (CCMS) and a proposed amendment required to conform to Mental Health and Disability Services Redesign. The amendment was approved by the CCMS Board of Directors with member counties having the

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option of voting against the amendment. The supervisors took no action, thereby approving the amendment.

Lisa Langlitz requested a closed session to conduct her annual employee evaluation.

Motion by Mongan, seconded by Bush to go into closed session per Iowa Code Section 21.5(i) *“To evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session.”* Roll call vote: Mongan-aye, Bush-aye, Walker-aye, Simonsen-aye, Leeds-aye. Session was closed at 9:47 a.m. Regular session resumed at 11:30 a.m.

Motion by Bush, seconded by Mongan to authorize the chairman to sign an employee evaluation for Lisa Langlitz and to have the completed form placed in her permanent personnel file. Motion carried.

There being no further business, Chairman Leeds adjourned the meeting at 11:42 a.m.

All board agendas and minutes are available online at [www.cherokeecountyiowa.com](http://www.cherokeecountyiowa.com) .

\_\_\_\_\_ Attest: \_\_\_\_\_  
Mark Leeds, Chairman Kris Glienke, County Auditor