

FOR THE YEAR 2017
 BOARD OF SUPERVISOR'S MINUTE BOOK
 CHEROKEE COUNTY, IOWA
 APRIL 25, 2017

The Cherokee County Board of Supervisors met in regular session on Tuesday, April 25, 2017 with Dennis Bush, Rick Mongan, Gary Lundquist, Duane Mummert, and Jeff Simonsen present. Scott Brown, *Aurelia Star*, represented the press. Brandon Billings, Chuck Peters, Justin Pritts, Hedgie Brandt, Sam Kooiker, Ryan Kolpin, and Mark Murphy were also in attendance. Unless otherwise indicated, all votes were offered as follows: Ayes – Simonsen, Bush, Lundquist, Mummert, Mongan; Nays – none; Abstentions – none.

Motion by Mummert, seconded by Lundquist to approve the agenda. Motion carried.

Motion by Simonsen, seconded by Bush to approve the minutes of the previous meeting. Motion carried.

Motion by Bush, seconded by Lundquist to approve the claims for payment as presented. Motion carried.

A complete listing is available for review in the County Auditor's office and online.

Claims Approved April 25, 2017:

Advanced Systems Inc	Serv	9.05
Alliant Energy	Serv	321.08
ATIRACredit MasterCard	Supp	1,001.41
Aurelia Municipal Utility	Serv	116.87
Bargen Inc	Asphalt	27,650.00
Linda Bindner	Elec Hrs	41.20
Bolton & Menk, Inc.	Serv	402.50
Bomgaars	Supp	1,294.52
Samantha Boothby	Travel Reimb	129.60
Brads Tire Service Center	Serv	371.77
Builders Sharpening & Serv	Parts	26.54
Central Iowa Distributing	Parts	56.80
Chase Card Service-Ink	Supp	530.92
Three Rivers Benefit Corp	Flex	5,837.47
Cherokee County Sheriff	Fees	34.50
Cherokee MHI Accounting Office	Serv	916.51
Cherokee Soil & Water	Supp	324.00
Chicago Central & Pacific	Serv	1,709.51
City of Cherokee	Serv	224.90
Eric J. Comstock	Serv	3,603.76
Counsel	Serv	84.71
Crawford County Sheriff	Fees	32.92
Darrens Clothing Co	Clothing	382.00
Glenn D Driesen	Safety	9.00
Marlene Ebert	Supp	75.08
Ebert's	Supp	65.00
Karen Egger	Elec Hrs	76.32
Fareway	Food	881.80
Foundation Analytical Lab	Serv	168.00
Frontier	Serv	129.95
Kristine L Glienke	Travel Reimb	315.90
Greenwood Schubert Funeral	Fees	1,500.00
Hallett Materials	Supp	31,913.95
Heartland Paper Company	Supp	219.69
Hiway Truck Equipment Inc.	Parts	146.49
Holzauer Motors LTD	Serv	14,660.00
Iowa Lakes Electric Coop	Serv	1,682.70
IA Lakes Regional Water	Serv	61.77
Iowa Prison Industries	Parts	146.00
Iowa Secretary Of State	Fees	60.89

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Iowa State Assoc of Counties	Dues	1,950.00
Janitor's Closet, Ltd	Supp	102.57
Jim's Sewer Service	Serv	420.00
David A Julius	Safety	9.00
Kincaid Equipment	Parts	442.38
Leon Klotz	Elec Hrs	25.00
Kmart	Supp	5.98
Loughlin Law Firm	Fees	75.00
Martin Engineering	Serv	921.54
Martin Marietta Materials	Supp	3,525.66
Mediacom LLC	Serv	79.59
Microfilm Imaging Systems Inc	Serv	56.12
Mid American Energy	Serv	749.58
Midwest Technology Services	Serv	187.50
Midwest Service & Sales Co	Supp	522.00
Northside Tire	Parts	1,964.36
Northwest Landscaping, Inc.	Serv	154.00
NW Iowa Yes Center	Shelter	2,100.00
Office Systems Co	Serv	180.00
One Office Solution	Supp	129.02
JoAnne Petersen	Elec Hrs	80.82
Prestox	Serv	176.70
Professional Surveying Service	Plats	6,000.00
Marilyn Prunty	Elec Hrs	76.32
Robinson's Furniture	Serv	1,000.00
Sanitary Services Inc	Serv	358.80
Rhonda Saxen	Elec Hrs	25.00
Telvent DTN, LLC	Serv	708.00
SHI International Corp	Supp	3,218.00
Shield Technology Corporation	Serv	2,000.00
Shopko	Supp	32.24
David L Skou	Travel Reimb	132.30
Stanard & Associates, Inc.	Serv	85.00
Star Energy	Fuel	7,647.57
T & L TOOLS	Supp	84.20
Thomson Reuters	Fees	599.34
Tools & Machinery	Parts	541.76
Twin City Optical	Safety	271.84
USPS - Hasler	Postage	400.00
Verizon Wireless	Serv	345.44
Waldners Lawn Service Inc	Serv	706.20
WatchGuard Video	Equip	309.00
Wellmark BCBS Of Iowa	Insurance	73,335.27
Windstream Iowa-Comm. Inc.	Serv	942.18
Woodward Youth Corporation	Shelter	2,425.80
Phillip W. Wright	Land	50.00
Ziegler Inc	Supp	2,476.29
Grand Total		\$214,842.45

Stu Hogg, IT Director, reported that the county's liability insurance carrier, Iowa Communities Assurance Pool (ICAP), had conducted an onsite review of technology related policies and procedures. ICAP was pleased with

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the County's level of technology security but provided four recommendations for improvement including: 1) Password Security; 2) Acceptable Use Policy for County Employees with Disciplinary Actions; 3) Employee Technology Training Program; 4) Technology Disaster Recovery Plan. Hogg stated that standardized password requirements have already been implemented and online employee training modules are being researched. The supervisors advised Hogg to work with County Attorney Ryan Kolpin and HR Consultant Paul Greufe to draft a policy for the board's review.

Hedgie Brandt, County Treasurer, requested tax abatement for properties purchased by the City of Cherokee.

Motion by Simonsen, seconded by Bush to abate the 2016/2017 property taxes on three properties purchased by the City of Cherokee (Parcels 98-07-26-103-001, 98-07-26-104-001 and 98-07-34-204-001). Motion carried.

The supervisors reviewed seventeen county held tax sale certificate properties and discussed options with County Attorney Ryan Kolpin and County Treasurer Hedgie Brandt. It was determined that Cherokee County has two options including: 1) County Treasurer can reassign county held tax certificate to interested buyer – buyer is responsible for 90 day redemption notification, lien search and updating abstract or 2) Cherokee County can take title to county held tax certificate properties – County is responsible for 90 day redemption notification, lien search and updating abstract prior to offering properties for sale.

Motion by Mummert, seconded by Simonsen to accept sealed bids and/or auction Parcel #98-07-34-130-004 (312 South 6th Street, Cherokee, Iowa) after the County has completed the required 90 day redemption notification, lien search and abstract update. Motion carried.

Bush stated Cherokee County still holds 16 additional properties by tax certificate that need to be dealt with.

Motion by Bush, seconded by Mummert to authorize the County Attorney to begin the 90 day redemption process and lien searches on sixteen county held tax certificate properties with Parcel #98-07-27-327-008 (515 North 5th Street, Cherokee, Iowa) being the first priority on the list. Motion carried.

Brandon Billings, County Engineer, requested consideration of utility permits, summer employees and cleaning service options.

Motion by Simonsen, seconded by Lundquist to approve an underground utility permit for Peoples Telephone between Sections 3 and 10 of Pitcher Township. Motion carried.

Motion by Mummert, seconded by Lundquist to approve an underground utility permit for Cherokee Rural Water for three sites between Sections 14 and 23, Sections 23 and 24, Sections 23 and 26 of Rock Township. Motion carried.

Billings requested permission to hire two additional part-time temporary employees to assist in the sign department and to measure bridge embankments for FEMA documentation purposes.

Motion by Simonsen, seconded by Mummert to authorize the County Engineer to advertise and hire two \$13.50 per hour temporary part-time employees for assisting with summer projects. Motion carried.

Billings reported that he has been unable to find an affordable cleaning service for the Engineer's Office and stated that he would continue to have an employee work a few hours of overtime to clean the office. Consensus of the board was to find a company to provide cleaning services instead of an employee and provided several business names to Billings.

Motion by Simonsen, seconded by Mummert to approve Resolution #2017-07 "Approval of Waiver of Cherokee County's Right to Appeal Issuance of Final Construction Permit for Roger Bohnenkamp Facility #69248 in Section 19 of Sheridan Township." Roll call vote: Simonsen-aye, Bush-aye, Lundquist-aye, Mummert-aye, Mongan-aye. Motion carried and resolution adopted.

Motion by Bush, seconded by Lundquist to authorize the chairman to sign a certification of the 2015/2016 Cost Allocation Plan which provides reimbursement for expenses incurred by Cherokee County for DHS office space. Motion carried.

The supervisors provided committee reports and reviewed meeting schedules.

There being no further business, Chairman Mongan adjourned the meeting at 10:50 a.m.

All board agendas and minutes are available online at www.cherokeecountyiowa.com.

Attest: _____

Rick Mongan, Chairman

Kris Glienke, County Auditor