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FOR THE YEAR 2017  
BOARD OF SUPERVISOR'S MINUTE BOOK  
CHEROKEE COUNTY, IOWA  
JUNE 27, 2017

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The Cherokee County Board of Supervisors met in regular session on Tuesday, June 27, 2017 with Dennis Bush, Rick Mongan, Gary Lundquist, Duane Mummert, and Jeff Simonsen present. Ken Ross, *Chronicle Times*, and Steve Peterson, *Aurelia Star*, represented the press. Steph Thill, Emily Heidesch, Sam Boothby, Kara Harpenau, Don Fiser, Brandon Billings, and Stu Hogg were also in attendance. Unless otherwise indicated, all votes were offered as follows: Ayes – Simonsen, Mongan, Lundquist, Mummert, Bush; Nays – none; Abstentions – none.

Motion by Lundquist, seconded by Simonsen to approve the agenda. Motion carried.

Motion by Bush, seconded by Mummert to approve the minutes of the previous meeting. Motion carried.

Joyce Rasmus, Back 40 Music, LLC, presented required documents for a temporary alcohol permit issued through the Iowa Alcohol and Beverage Division.

Motion by Mummert, seconded by Simonsen to approve a temporary alcohol permit for Back 40 Music, LLC, for the Mill Creek Festival to be held in rural Cherokee County with a five day term beginning August 2, 2017. Motion carried with Bush voting nay.

Ryan Kolpin, County Attorney, requested approval three wage authorizations including a 2.39% wage increase for Kristal Phillips, Assistant County Attorney, and a 4% increase for Kara Harpenau, Paralegal, and Wendy Koch, Office Assistant/Collections.

After discussion, the board moved the item to the end of the agenda.

Brandon Billings, County Engineer, presented utility permits for consideration.

Motion by Mummert, seconded by Lundquist to approve an underground utility permit for WesTel Communications between Sections 4 and 5 of Tilden Township. Motion carried.

Motion by Simonsen, seconded by Bush to approve an underground utility permit for WesTel Communications in Sections 6, 7 and 18 of Amherst Township. Motion carried.

Motion by Lundquist, seconded by Bush to approve an underground utility permit for WesTel Communications in Sections 7, 8, 9, 16, 17, 18, 19 and 20 of Amherst Township. Motion carried.

Stu Hogg, IT Director, discussed wireless internet for the courthouse including informational screens for the hallways. Consensus of the board was to have Hogg move forward with the project since it is already in the IT Department's budget.

No representatives from the City of Aurelia were in attendance so Brandon Billings, County Engineer, presented a proposed 28E agreement drafted by the City of Aurelia stating cost sharing details for a paving project on M21 that passes through Aurelia city limits as discussed in 2016.

Motion by Simonsen, seconded by Lundquist to authorize the Chairman to sign a 28E Agreement between the City of Aurelia and Cherokee County for the purpose of establishing responsibilities for the resurfacing and extraordinary maintenance, other than ordinary and routine maintenance of County Road M21 between Coombs Drive in the City of Aurelia, Iowa, and 550<sup>th</sup> Street in the unincorporated area of Cherokee County, Iowa. Motion carried and 28E Agreement adopted.

Motion by Bush, seconded by Lundquist to authorize the chairman to sign a DNR confinement application and Master Matrix scoring sheet for Roger Bohnenkamp, RCB Porkers #1, in Section 20 of Sheridan Township. Motion carried.

Motion by Simonsen, seconded by Mummert to approve Resolution #2017-11 "Approval of Waiver of Cherokee County's Right to Appeal Issuance of Final Construction Permit for Roger Bohnenkamp Facility #69129 in Section 20 of Sheridan Township." Roll call vote: Simonsen-aye, Bush-aye, Lundquist-aye, Mummert-aye, Mongan-aye. Motion carried and resolution adopted.

Chairman Mongan reported that amended union contracts have been approved by local members and signed by Operating Engineers Local 234 representatives.

Motion by Bush, seconded by Mummert to approve an amended one year contract with the Secondary Roads union employees changing the wage increases from 1.5% to 2.25%. Motion carried.

Motion by Simonsen, seconded by Bush to approve an amended one year contract with the Law Enforcement Center union employees changing the wage increases from 1.5% to 2.25%. Motion carried.

The supervisors reviewed a \$16,150.24 invoice received for correcting the Law Enforcement Center sidewalk and ramp to meet ADA requirements. Payment was tabled until it can be determined who is responsible for the additional cost associated with redoing the sidewalk since it was originally installed per the architect's design.

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Motion by Simonsen, seconded by Lundquist to approve a tobacco permit for Brewco Marketing Group for vending at the Mill Creek Festival beginning August 1, 2017. Motion carried with Bush voting nay.

Motion by Simonsen, seconded by Bush to appropriate the 2017/2018 fiscal year budget at 100% for all departments. Motion carried.

Discussion continued on the County Attorney's request for 4% wage increases for his staff.

Motion by Mummert to approve a 2.25% wage increase for all County Attorney employees. Lundquist offered language from the Code of Iowa that allows the County Attorney to set the salary of his Assistant Attorney. Mummert rescinded his motion and recommended that the board act on each of the Attorney's wage requests individually.

Motion by Lundquist, seconded by Bush to approve a wage increase to \$51,407.00 for Kristal Phillips, Assistant County Attorney, which is the same 2.39% increase as recommended by the Cherokee County Compensation Board for the County Attorney position effective July 1, 2017. Motion carried.

Motion by Mummert, seconded by Lundquist to approve a \$46,233.36 (2.25% increase) wage authorization for Wendy Koch, Office Assistant/Collections, effective July 1, 2017. Motion carried.

Motion by Bush, seconded by Simonsen to approve a \$49,439.92 (2.25% increase) wage authorization for Kara Harpenau, Paralegal, effective July 1, 2017. Motion carried.

Motion by Mummert, seconded by Simonsen to approve the claims for payment as presented. Motion carried. A complete listing is available for review in the County Auditor's office and online.

Claims Approved June 27, 2017:

Advanced Systems Inc	Serv	9.95
Alliant Energy	Serv	89.46
Alpha Wireless Mankato Mobile	Equip	24,229.12
American Target Company	Supp	33.90
Artisan Press	Supp	133.19
ATIRAccredit MasterCard	Supp	3,644.85
Jason Ballou	Rent Pymt	200.00
Barco Municipal Products Inc	Supp	986.24
Blaine's Culligan	Supp	113.20
Bob Barker Company Inc.	Supp	136.66
Bolton & Menk, Inc.	Serv	230.00
Bomgaars	Supp	610.47
Bonanza Wash, Inc	Serv	200.00
Builders Sharpening & Serv	Parts	5.00
Alexander D Burditt	Travel Reimb	10.00
Dennis Bush	Travel Reimb	11.25
C & R Supply	Parts	403.12
Capital Armament Company	Supp	2,462.56
Carroll Distributing Inc.	Parts	1,485.57
CenturyLink E911	Serv	12,291.53
CenturyLink Qwest	Serv	568.10
Champion Electric, Inc	Serv	39.73
Chase Card Service-Ink	Supp	37.54
Three Rivers Benefit Corp	Flex	10,821.19
Cherokee County Engineer	Fuel	6,350.83
Cherokee County Work Services	Cleaning	115.00
Cherokee Regional Medical CTR	Contract	1,515.03
Cherokee Regional Medical Cent	Health Serv	155.00
Chronicle Times	Ads	417.15
City of Cherokee	Serv	50,239.26

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Claritus	Supp	351.54
Eric J. Comstock	Serv	2,063.76
Counsel	Serv	89.15
Country Tire & Service, Inc.	Serv	1,052.09
Crawford County Assessor	Fee	350.00
Creative Services	Serv	511.16
Darrens Clothing Co	Clothing	118.00
Daves Repair	Serv	196.98
Dearborn National Life Ins	Life Ins	819.66
Deer Valley Mechanical	Serv	5,100.00
Allan M Dessel	Travel Reimb	47.07
Don Groves Repair	Equip	1,975.00
Double Overtime LLC	Rent	500.00
Joseph W Draper	Travel Reimb	462.10
Ebert's	Supp	1,372.90
Electrical Engineering & Equip	Serv	350.00
Dana Evans	Travel Reimb	58.50
Evertex, Inc.	Serv	1,061.00
Fareway	Food	663.58
Filter Care	Serv	34.90
Fireice Firearms, LLC	Supp	1,631.92
First Cooperative Association	Serv	19,811.83
Foundation Analytical Lab	Serv	48.00
Frontier	Serv	129.95
GCC Alliance Concrete, Inc.	Concrete	5,058.50
GeoComm, Inc.	Serv	3,358.00
GovConnection, Inc.	Supp	5,151.85
Hallett Materials	Supp	1,575.76
Haselhoff Construction Inc	Serv	2,064.00
Jean Howard	Travel Reimb	150.00
Hy-Vee Inc.	Supp	55.52
Iowa Comm.Assurances Pool	Ins.	120,947.32
IMWCA Iowa Municipalities	Ins.	59,272.00
Iowa Lakes Electric Coop	Serv	1,872.23
IA Lakes Regional Water	Serv	149.64
Iowa State Assoc of Counties	Dues	200.00
ISACA Treasurer	Edu Dues	450.00
ISCTA-Sharon Gonzalez	Dues	300.00
Jacks Uniforms & Equipment	Clothing	8,061.54
Janitor's Closet, Ltd	Supp	82.76
Jebro Inc	Supp	714.00
Jim Hawk Truck Trailers Inc	Parts	62.99
David A Julius	Safety	75.00
KCHE	Ads	450.00
Kmart	Supp	925.36
Koenig Portable Toilets	Serv	110.00
Brent Lawrey	Reimb	500.00
Letsches Bike Shop	Supp	72.98
Loughlin Law Firm Trust Account	Land Purchase	271,675.65
Marco Technologies LLC.	Serv	636.24

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Marcus Lumber	Supp	56.62
Martin Marietta Materials	Supp	8,195.27
Mid American Energy	Serv	3,285.11
Midwest Wheel	Parts	388.52
Modern Heating & Cooling, Inc	Serv	148.00
Motor Parts Sales	Parts	242.11
Municipal Emergency Service	Supp	1,398.00
Murphy Tractor & Equipment Co	Parts	336.22
Mark W Murphy	Travel Reimb	378.00
Northside Tire	Serv	1,191.41
NW Iowa Yes Center	Shelter	1,075.00
O'Halloran International	Parts	5,606.42
One Office Solution	Supp	5,483.45
PCM/Global Computer Supplies	Supp	256.00
Pigott Electric	Serv	2,806.47
PJ Greufe & Associates	Serv	1,500.00
Prestox	Serv	116.79
Rasmussen Ford	Serv	58.44
Record Management Systems Inc	Serv	212.94
Reinert Machine Shop	Parts	21.25
Reliance Telephone Systems Inc	Supp	200.00
Dutch Robbins	Travel Reimb	108.00
Robinson's Furniture	Supp	5,424.15
Safran MorphoTrak	Supp	26,757.00
Sanitary Services Inc	Serv	332.40
Dean C Schmidt	Zoning	848.82
Schumacher Elevator Co	Serv	1,206.89
Meredith Scott	Travel Reimb	165.14
SHI International Corp	Supp	7,206.00
Shopko Stores Operating Co.	Supp	22.81
Snap On Tools Grant Thorson	Supp	50.75
Solutions, Inc.	Serv	7,800.00
Standard Ready Mix Concrete	Concrete Mix	4,475.50
Star Energy	Fuel	1,512.23
The Schneider Corporation	Serv	4,350.00
Thomson Reuters-West Payment	Fees	714.63
USPS - Hasler	Postage	9,500.00
Vanguard Appraisals Inc	Reappraisal	93,137.70
Verizon Wireless	Serv	903.21
Vermeer Sales & Serv	Parts	215.59
Vogel Traffic Services	Paint	64,709.15
Waldners Lawn Service Inc	Serv	1,130.00
WatchGuard Video	Equip	4,770.25
Watson Furniture	Supp	52,543.36
Gerald Weiland	Travel Reimb	1,114.79
Wellmark BCBS Of Iowa	Insurance	76,512.11
Wicks Construction Inc.	Serv	319,576.69
Wiese Oil & Supply	Fuel	1,454.40
Windstream Iowa-Comm. Inc.	Serv	970.23
Gregory J Zarr	Travel Reimb	154.80

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Ziegler Inc	Supp	3,338.05
Grand Total		\$1,364,276.00

Motion by Simonsen, seconded by Mummert to approve Resolution #2017-10 "2017/2018 Salary Resolution" setting salaries and wages of all employees of Cherokee County effective July 1, 2017. Roll call vote: Simonsen-aye, Bush-aye, Lundquist-aye, Mummert-aye, Mongan-aye. Motion carried and resolution adopted.

The supervisors provided committee reports and reviewed meeting schedules.

There being no further business, Chairman Mongan adjourned the meeting at 10:53 a.m.

All board agendas and minutes are available online at [www.cherokeecountyiowa.com](http://www.cherokeecountyiowa.com).

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Rick Mongan, Chairman

Attest: \_\_\_\_\_  
Kris Glienke, County Auditor