

FOR THE YEAR 2017
 BOARD OF SUPERVISOR'S MINUTE BOOK
 CHEROKEE COUNTY, IOWA
 SEPTEMBER 26, 2017

The Cherokee County Board of Supervisors met in regular session on Tuesday, September 26, 2017 with Dennis Bush, Rick Mongan, Gary Lundquist, Duane Mummert, and Jeff Simonsen present. Ken Ross, *Chronicle Times*, and Steve Peterson, *Aurelia Star*, represented the press. Nathan Corlew, Steve Campbell, Tammy Carlson, Justin Pritts, Chad Brown, Cindy Nelson, and Shirley Vogt were also in attendance. Unless otherwise indicated, all votes were offered as follows: Ayes – Simonsen, Bush, Lundquist, Mummert, Mongan; Nays – none; Abstentions – none.

Motion by Mummert, seconded by Lundquist to approve the agenda. Motion carried.

Motion by Mummert, seconded by Bush to approve the minutes of the previous meeting. Motion carried.

Motion by Simonsen, seconded by Lundquist to approve the claims for payment as presented. Motion carried. A complete listing is available for review in the County Auditor's office and online.

Claims Approved September 26, 2017:

A&M Laundry	Supp	45.00
Advanced Systems Inc	Serv	13.95
Pamela Allen	Elec Hrs	159.53
Alliant Energy	Serv	25.46
American Textile Mills, Inc.	Supp	296.55
Amsterdam Printing & Litho	Supp	78.00
Appalachian Training	Supp	315.00
ATIRACredit MasterCard	Supp	860.62
Jason Ballou	Rent	100.00
Corinne Bengtson	Elec Hrs	143.33
Linda Bindner	Elec Hrs	41.20
Blacktop Service Company Inc	Serv	12,375.00
Bomgaars	Supp	148.25
Builders Sharpening & Serv	Parts	105.13
Barb Busch-Mott	Elec Hrs	136.13
Cara Sorrells Washington County	Fees	100.00
Central Iowa Distributing	Parts	490.00
CenturyLink Qwest	Serv	376.00
Chase Card Service	Supp	1,204.79
Three Rivers Benefit Corp	Flex	3,401.94
Cherokee County Engineer	Fuel	2,352.07
Cherokee County Solid Waste	Approp	13.86
Cherokee Main Street Pharmacy	Medication	24.96
Cherokee Regional Medical Ctr.	Health Serv	155.00
Cherokee Regional Medical Ctr.	Contract	14,653.81
City of Aurelia	Rent	100.00
City of Cherokee	Serv	951.50
CJ Cooper & Associates	Serv	35.00
Claritus	Supp	77.13
Clark Equipment Co.	Parts	4,837.40
Construction & Aggregate Prod	Parts	777.63
Country Tire & Service, Inc.	Serv	55.17
Dearborn National Life Ins	Life Ins	886.46
Des Moines Stamp	Supp	38.40
Diebold Inc	Serv	288.57
Joseph W Draper	Travel Reimb	664.75
Karen Egger	Elec Hrs	106.58
Dana Evans	Travel Reimb	416.62

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Fareway	Supp	1,597.84
Filter Recycling	Supp	150.00
First Bankcard Center	Travel Reimb	265.27
Foundation Analytical Lab	Serv	24.00
Marvin Frey	Elec Hrs	136.13
Pascal Frye	Travel Reimb	3.60
GovConnection, Inc.	Supp	163.83
Gregg Computer Service	Serv	424.96
Group Resources, Inc.	Admin Fees	715.00
Hallett Materials	Supp	238.45
Heartland Paper Company	Supp	40.98
Emily A Heidesch	Travel Reimb	10.67
Henry M Adkins & Son Inc	Serv	3,965.52
Hunzelman Putzier & Co PLC	Audit Fees	940.24
Hy-Vee Inc.	Supp	186.81
Iowa County Attorneys Assoc	Fee	65.00
Iowa Lakes Electric Coop	Serv	2,695.94
IA Lakes Regional Water	Serv	158.07
ISAA Secretary-Treasurer	Fee	325.00
Jacks Uniforms & Equipment	Clothing	1,455.08
John Deere Financial	Parts	124.50
Sally Joines	Supp	40.00
KCHE	Ads	45.00
Leon Klotz	Elec Hrs	25.00
Koenig Portable Toilets	Serv	224.00
Lee Langlitz	Elec Hours	143.33
Legal Directories	Serv	62.81
Mary Jane Lund	Elec Hrs	29.05
Marco	Serv	122.56
Marcus News	Ads	25.00
Martha Dykstra Marion County	Fee	100.00
Metal Culverts	Pipes	5,448.38
Mid American Energy	Serv	3,159.75
Midwest Card and ID Solutions	Supp	8,587.52
Murphy Tractor & Equipment Co	Parts	611.95
Nelson's Locksmith	Serv	108.00
Northside Tire	Serv	17.50
NW Iowa Yes Center	Shelter	1,200.00
O'Halloran International	Parts	1,862.06
One Office Solution	Supp	141.15
Michelle K. Pedersen	Dues	150.00
Shelly L Pick	Travel Riemb	7.56
PJ Greufe & Associates	Serv	1,500.00
Pocahontas County Sheriff	Fees	31.50
Polk County Sheriff	Fee	71.77
Prestox	Serv	236.09
Marilyn Prunty	Elec Hrs	106.58
Barbara Jean Radke	Elec Hrs	148.73
Nancy Rassel	Elec Hrs	32.70
Shanda Reilly	Elec Hrs	149.63

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Dutch Robbins	Travel Reimb	284.00
Cheryl Salter	Elec Hrs	136.13
Sanitary Services Inc	Serv	208.80
The Sidwell Company	Serv	356.00
Solutions, Inc.	Serv	301.75
Standard Ready Mix Concrete	Concrete Mix	1,998.75
Star Energy	Fuel	1,709.49
Treasurer State of Iowa	Serv	544.00
Thomson Reuters-West	Fees	127.63
Titan Machinery	Repairs	436.98
Vanguard Appraisals Inc	Reappraisal	68,591.70
Kathy Wankum	Elec Hrs	116.48
Webster County Sheriff	Fees	33.00
Gerald Weiland	Travel Reimb	222.30
Wellmark BCBS Of Iowa	Insurance	81,483.15
White Glove Janitorial	Cleaning	610.00
Diane Williams	Elec Hrs	136.13
Windstream Iowa-Comm. Inc.	Serv	1,007.32
Lynn Winterhof	Travel Reimb	10.71
Alec M Wolf	Travel Reimb	33.75
Gregory J Zarr	Travel Reimb	234.90
Grand Total		243,508.27

Jerod Clyde, County Sheriff, presented a wage authorization creating a new non-union position and multi-jurisdiction agreement for consideration.

Motion by Simonsen, seconded by Mummert to approve a wage authorization and change of position for Alex Burditt, from Deputy Sheriff to Corporal, with 80% of the Sheriff's salary (\$59,200) effective October 2, 2017. Motion carried.

Motion by Simonsen, seconded by Bush to authorize the chairman to sign a Memorandum of Understanding for developing a Special Response Team (SRT) with Plymouth County, City of LeMars, Sioux County, Cherokee County and the City of Cherokee. Motion carried.

Mongan reviewed proposed changes to the Cherokee County Personnel Policy which clarifies the overtime policy for employees in the Law Enforcement Center to accommodate a work schedule with twelve hour shifts.

After discussion amongst the Board of Supervisors and Sheriff Clyde, Mongan suggested the update should be tabled until an effective date is determined.

Brandon Billings, County Engineer, presented utility permits for consideration.

Motion by Mummert, seconded by Lundquist to approve an underground utility permit for Mid American Energy in Section 21 of Willow Township. Motion carried.

Motion by Simonsen, seconded by Bush to approve an underground utility permit for Cherokee Rural Water between Sections 20 and 21 of Tilden Township. Motion carried.

Shirley Vogt, rural Galva, inquired about purchasing a property that was not sold on recent tax sales.

The supervisors explained that a process to offer an auction or sealed bids for tax sale certificate properties held by the county had begun last April, however, the County Attorney has been unable to complete the required 90 day notices to current property owners. Consensus of the board was to research an alternative method for getting the properties transferred to individuals since it has taken so long to accomplish their first choice of holding an auction or sale.

Paul Paltz, Building Custodian, reported that he received a call from a company alleging that the county's current heating and cooling service company would no longer be able to service the recently installed air handling system. Representatives from SwiftAir were also in attendance to answer any questions about their ability to support the county's HVAC system. Jeff Swift and Tim Swift guaranteed that they will continue to provide a warranty and

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service for the courthouse HVAC system with the same level of service their company has provided since 2001. Bush asked for a written statement from SwiftAir addressing warranty terms for the recent contract for system and software upgrades. The Swift's were readily agreeable to provide a written guarantee and thanked the board for their continued support. Simonsen stated that he was on the board in the late 1990's when SwiftAir was hired to retrofit the courthouse's original air handling system and thanked the Swift's for attending the meeting and bringing the topic of long term maintenance and warranty terms to the board's attention for discussion before it was needed.

Stu Hogg, IT Director, presented quotes for a new phone system.

Motion by Mummert, seconded by Bush to authorize Stu Hogg, IT Director, to purchase a new phone system for the Courthouse, Law Enforcement Center, and 911 Communications Office from Midwest Technologies, Graettinger, for \$41,650 including a five year warranty with payment from the Courthouse Capital Projects line item. Motion carried.

Cindy Nelson, Deputy Treasurer, presented property tax suspension information for three individuals.

Motion by Bush, seconded by Lundquist to approve property tax suspensions per DHS guidelines for the following three parcels: 92-06-12-380-007, 94-14-12-101-003, and 90-01-33-458-003. Motion carried.

An employee separation of employment and final payout of vacation hours was tabled until a discrepancy in the employee's resignation date and engineer's authorized date of separation are clarified.

The supervisors provided committee reports and reviewed meeting schedules.

There being no further business, Chairman Mongan adjourned the meeting at 10:38 a.m.

All board agendas and minutes are available online at www.cherokeecountyiowa.com.

Rick Mongan, Chairman

Attest: _____
Kris Glienke, County Auditor