

FOR THE YEAR 2018
 BOARD OF SUPERVISOR'S MINUTE BOOK
 CHEROKEE COUNTY, IOWA
 JULY 10, 2018

The Cherokee County Board of Supervisors met in regular session on Tuesday, July 10, 2018 with Dennis Bush, Rick Mongan, Gary Lundquist, Duane Mummert, and Jeff Simonsen present. Steve Peterson, *Aurelia Star*, represented the press. Wane Miller, Chad Brown, Justin Pritts, Greg Zarr, and Mark Murphy were also in attendance. Unless otherwise indicated, all votes were offered as follows: Ayes – Simonsen, Mongan, Lundquist, Mummert, Bush; Nays – none; Abstentions – none.

Motion by Lundquist, seconded by Mummert to approve the agenda. Motion carried.

Motion by Simonsen, seconded by Bush to approve the minutes of the previous meeting. Motion carried.

Motion by Mummert, seconded by Bush to approve the claims for payment as presented. Motion carried.

A complete listing is available for review in the County Auditor's office and online.

Claims Approved July 10, 2018:

Aerial Horizons USA LLC	Drone	12,620.50
Alliant Energy	Serv	76.67
Alpha Wireless Mankato Mobile	Equip	240.00
ATIRAccredit MasterCard	Supp	110.17
Aurelia Municipal Utility	Serv	33.99
Bomgaars	Supp	412.58
Boyer Trucks	Parts	292.01
Builders Sharpening & Serv	Parts	389.09
Calhoun Burns Associates, Inc	Serv	3,127.50
Central Iowa Distributing	Parts	197.00
Cherokee State Bank Flex/Merp	Flex	3,226.08
Cherokee County Solid Waste	Approp	22,688.34
Cherokee Regional Medical CTR	Contract	3,186.81
Cherokee Rural Water	Serv	268.60
Chronicle Times	Ads	121.80
City of Marcus	Serv	22.45
City of Meriden	Serv	19.00
CML Telephone Coop	Serv	355.01
Counsel	Serv	16.73
Crossroads	Cleaning	140.00
Deer Valley Mechanical	Serv	675.00
Denny's Heating A/C & Plumbing	Serv	37.50
Raymond C Dorr	Royalty	29,530.08
Ebert's	Supp	212.90
First Cooperative Association	Serv	23,495.57
Force America Inc	Parts	152.20
Foundation Analytical Lab	Serv	28.75
GovConnection, Inc.	Supp	112.59
Hallett Materials	Supp	106.93
Brian Herron	Supp	47.76
Interstate Battery System	Parts	117.95
Iowa Precinct Atlas Consortium	Dues	1,665.90
Iowa Workforce Development	Unemployment	920.29
Iowa State Assoc of Counties	Edu Dues	6,360.00
Kmart	Supp	29.99
Loughlin Law Firm	Fees	75.00
Maple Valley Hardware	Supp	6.99
Marcus News	Ads	361.24
Marcus Lumber	Supp	49.90

FOR THE YEAR 2018
 BOARD OF SUPERVISOR'S MINUTE BOOK
 CHEROKEE COUNTY, IOWA
 JULY 10, 2018

Martin Marietta Materials	Supp	1,058.39
Microfilm Imaging Systems Inc	Serv	56.12
Mid American Energy	Serv	270.11
Mid Iowa Sales Co	Supp	159.51
Mid Sioux Opportunity	Allocation	9,000.00
Midwest Wheel	Parts	511.76
Modern Heating & Cooling, Inc	Serv	2,088.50
Motor Parts Sales	Parts	625.61
Murphy Tractor & Equipment Co	Parts	8,292.21
Nelson Electric	Supp	22.47
Northside Tire	Serv	136.02
NW Iowa Yes Center	Shelter	1,288.50
O'Halloran International	Parts	1,299.20
Office Systems Co	Serv	460.93
One Office Solution	Supp	11.79
Pitts Trucking	Serv	685.00
PJ Greufe & Associates	Serv	1,500.00
Productivity Plus	Parts	1,308.33
S & S Equipment, Inc.	Parts	122.20
Sanitary Services Inc	Serv	399.00
Dean C Schmidt	Zoning	108.00
Schmillen Construction Inc	Serv	1,485.00
Shopko Stores Operating Co.LLC	Supp	24.64
Solutions, Inc.	Serv	500.00
T & L TOOLS	Supp	194.95
Timber Ridge	Rent	200.00
Treasurer State of Iowa	Sales Tax	469.00
Valley Veterinary Center	Fees	250.00
Vanguard Appraisals Inc	Web Fees	660.00
Verizon Wireless	Serv	196.62
Wiese Oil & Supply	Fuel	2,297.60
Xerox Financial Services	Serv	76.23
Grand Total		\$147,288.56

Shari Kastein, Family Crisis Center, provided an informational presentation about support services provided to victims and survivors of crime. A 24 hour crisis hotline is available and a local office is staffed in Cherokee for area residents.

Mark Murphy, County Recorder, presented a revenue report for consideration.

Motion by Simonsen, seconded by Mummert to approve the County Recorder's \$69,962.22 June 30, 2018 Quarterly Revenue Report with \$23,730.24 retained by the county. Motion carried.

Brandon Billings, County Engineer, discussed construction projects and presented a utility permit for consideration.

Billings discussed updating a state procurement policy template to include the county's information. If a natural weather event occurs that causes the governor to include Cherokee County in a disaster declaration, the county would only be eligible for FEMA payments if an updated procurement policy has been adopted. Billings will prepare the document and bring it to the next board meeting for consideration.

Motion by Lundquist, seconded by Bush to approve an underground utility permit for CML Telephone in Sections 2, 11 and 14 of Liberty Township. Motion carried.

FOR THE YEAR 2018
BOARD OF SUPERVISOR'S MINUTE BOOK
CHEROKEE COUNTY, IOWA
JULY 10, 2018

Billings reported on a recent bid letting held at the DOT office in Ames for a pavement project between Washta and L51. Three bids were received from: Cedar Valley Corporation, Waterloo, IA (\$2,132,575.62), Croell, Inc., Mason City, IA (\$2,389,631.60), Manatt's Inc., Johnston, IA (\$2,196,560.33).

Motion by Simonsen, seconded by Mummert to accept a \$2,132,75.62 bid from Cedar Valley Corporation for Project #FM-CO18(67)--55-18. Motion carried.

Motion by Lundquist, seconded by Bush to approve Resolution #2018-11 Right of Way Purchasing Factors & Fence Removal and Replacement Policy. Roll call vote: Lundquist-aye, Bush-aye, Mummert-aye, Simonsen-aye, Mongan-aye. Motion carried and resolution adopted.

Chad Brown, Conservation Director, reported that the Conservation Board has negotiated a purchase agreement with a landowner for 37 acres along the river between Quimby and Washta. Brown requested a budget amendment to make current cash balances in the Conservation Land Acquisition Fund available and \$25,000 of camping revenues transferred from the County's General Fund to complete the purchase. The parcel of land adjoins property already owned by the county and would provide hunting, fishing and river access to the public.

Motion by Mummert, seconded by Bush to approve the Cherokee County Conservation Board's purchase of 37.47 acres in Section 16 of Willow Township (Parcel #1416300010); to transfer \$25,000 from the General Fund to the Conservation Land Acquisition Fund; and to amend the County's 2018/2019 fiscal year budget to make funds available for the Conservation Department's purchase. Motion carried.

Motion by Lundquist, seconded by Simonsen to approve ISG Field Services Invoice #C1367 for submission to Dakota Access Pipeline for payment of inspection services provided from May 27, 2018 through June 30, 2018. Motion carried.

Motion by Mummert, seconded by Lundquist to approve a separation of employment and \$5,853.37 final payout of hours worked, vacation, and longevity for William Schwaller, Secondary Roads Operator, effective July 5, 2018. Motion carried.

Motion by Bush, seconded by Simonsen to authorize the chairman to sign a Service Agreement to Participate in the ISAC HIPAA Program for the 2018/2019 fiscal year. Motion carried.

Greg Zarr, County Assessor, discussed the Conference Board minutes that included approval of the Assessor's budget including staff salaries. There were conflicting opinions of whether specific salaries were approved by action of the Conference Board or only budget authority for salary line items. Wage increases for county employees are typically determined during the county's budget process in March and approved in June. After a lengthy discussion, a motion was offered by Lundquist and seconded by Bush to allow Zarr's request for the following wage increases effective July 1, 2018: Joel Ehrig (2.5%), James Branstetter (2.5%), Meredith Scott (4%), Greg Zarr (4%). Motion carried.

The supervisors provided committee reports and reviewed meeting schedules.

There being no further business, Chairman Mongan adjourned the meeting at 10:51 a.m.

All board agendas and minutes are available online at www.cherokeecountyiowa.com.

Rick Mongan, Chairman

Attest: _____
Kris Glienke, County Auditor