

FOR THE YEAR 2018  
 BOARD OF SUPERVISOR'S MINUTE BOOK  
 CHEROKEE COUNTY, IOWA  
 JUNE 26, 2018

The Cherokee County Board of Supervisors met in regular session on Tuesday, June 26, 2018 with Dennis Bush, Rick Mongan, Gary Lundquist, Duane Mummert, and Jeff Simonsen present. Steve Peterson, *Aurelia Star*, represented the press. William Gauthier, Steph Thill, Sam Boothby, Emily Heidesch, Barb Staver, Keva Wolf, Mark Murphy and Justin Pritts were also in attendance. Unless otherwise indicated, all votes were offered as follows: Ayes – Simonsen, Mongan, Lundquist, Mummert, Bush; Nays – none; Abstentions – none.

Motion by Lundquist, seconded by Bush to approve the agenda. Motion carried.

Motion by Mummert, seconded by Simonsen to approve the minutes of the previous meeting. Motion carried.

After a lengthy discussion regarding increased spending by some county departments at the end of the fiscal year, a motion was offered by Simonsen and seconded by Mummert to approve the claims for payment as presented. Motion carried. A complete listing is available for review in the County Auditor's office and online.

Claims Approved June 26, 2018:

Advanced Systems Inc	Serv	11.15
Aerial Horizons USA LLC	Supp	12,620.50
Alliant Energy	Serv	97.37
Alpha Wireless	Equip	16,281.00
American Test Center, Inc.	Inspect Fees	900.00
ATIRAccredit MasterCard	Supp	2,315.18
Aurelia Fire Department	Donation	5,000.00
Barco Municipal Products Inc	Supp	183.66
Blacktop Service Company Inc	Serv	46,475.50
Blaine's Culligan	Supp	97.50
Bob Barker Company Inc.	Supp	228.92
Bomgaars	Supp	2,148.14
Roswitha Brandt	Travel Reimb	54.90
James R Branstetter	Travel Reimb	157.23
Builders Sharpening & Serv	Parts	9,212.53
Calhoun Burns Associates, Inc	Serv	20,896.70
CenturyLink E911	Serv	376.17
CenturyLink Qwest	Serv	155.46
Chase Card Service-Ink	Supp	2,801.80
Cherokee State Bank Flex	Flex	3,603.25
Cherokee County EMS Assoc	Reimb	1,050.00
Cherokee County Engineer	Fuel	3,299.66
Cherokee County Sheriff	Fees	117.15
Cherokee Depot	Fee	40.00
Cherokee Regional Medical Ctr.	Health Serv	68.00
Cherokee Regional Medical Ctr.	Contract	1,518.11
Chronicle Times	Ads	1,036.63
City of Cherokee	Serv	278.18
City of Cleghorn	TJ Pymt	53.10
City of Larrabee	TJ Pymt	65.36
City of Quimby	TJ Pymt	402.42
City of Washta	TJ Pymt	882.45
CML Telephone Coop	Serv	266.75
Construction & Aggregate Prod	Parts	114.23
Control System Specialists LLC	Serv	1,510.18
Counsel	Serv	281.12
Country Tire & Service, Inc.	Serv	793.55

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Crossroads	Cleaning	140.00
DataSpec Inc.	Serv	1,048.00
Dearborn National Life Ins	Life Ins	906.66
Department of the Treasury	Fee	43.02
Discover	Supp	175.10
Raymond C Dorr	Royalty	43,135.52
Louisa Doty	Cistern Reimb	300.00
Double Overtime LLC	Rent	500.00
Joseph W Draper	Travel Reimb	261.05
Glenn D Driesen	Mileage Reimb	12.15
Ebert's	Supp	269.95
Electrical Engineering & Equip	Serv	536.58
Fareway Commissary	Supp	1,524.31
Fireice Firearms, LLC	Supp	4,358.00
First Bankcard Center	Travel Reimb	235.23
First Cooperative Association	Serv	23,714.19
Foundation Analytical Lab	Serv	57.50
Frontier	Serv	129.95
William Gauthier	Per Diem	50.00
GeoComm, Inc.	Serv	4,030.00
GovConnection, Inc.	Supp	6,584.33
Emily A Heidesch	Travel Reimb	136.80
Ida County Sheriff	Fees	62.50
Iowa Dept Of Public Safety	Serv	7,356.00
Iowa Lakes Electric Coop	Serv	2,452.19
IA Lakes Regional Water	Serv	185.29
Iowa Prison Industries	Parts	588.75
ISCTA Dickinson Co Treasurer	Fee	250.00
ISG Field Services LLC	Inspect Pipeline	5,131.22
Jacks Uniforms & Equipment	Clothing	2,910.03
Janitor's Closet, Ltd	Supp	236.09
John Deere Financial	Parts	139.12
Wendy S Koch	Travel Reimb	159.30
Koenig Portable Toilets	Serv	87.00
Larrabee Fire Dept	Donation	5,000.00
Loughlin Law Firm	Fees	75.00
Mail Services, LLC	Postage	523.84
Marco	Serv	162.56
Marcus Lumber	Supp	62.07
Matheson Tri-Gas Inc.	Supp	57.69
Metal Culverts	Pipes	35,128.70
Mid-American Benefits, Inc.	Admin Fees	934.25
Mid American Energy	Serv	3,052.74
Mid-America Publishing Corp.	Ads	249.32
Brenda Miller	Laptop	541.12
Wane Miller	Per Diem	85.97
Motorola Solutions, Inc	Serv	25,189.25
Mud On Main	Supp	59.70
Mark W Murphy	Travel Reimb	282.18
Networkfleet, Inc.	Supp	274.03

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Northside Tire	Serv	257.01
NW Iowa Yes Center	Shelter	900.00
One Office Solution	Supp	276.40
Michelle K. Pedersen	Per Diem	50.00
Perrin Directional Drilling	Tile Bore	1,890.00
Frank Pigott	Safety	75.00
Pilot Rock Sign Shop	Supp	1,574.58
Prestox	Serv	181.00
Justin M Pritts	Travel Reimb	200.00
Pro Elect	Serv	766.00
Record Management Systems Inc	Serv	319.41
Reinert Machine Shop Inc	Supp	2,334.32
Dutch Robbins	Travel Reimb	216.00
Sanitary Services Inc	Serv	332.40
Jean L Sassman	Fees	329.95
SCE, LLC	Serv	76.80
Dean C Schmidt	Zoning	791.67
Schumacher Elevator Co	Serv	1,252.16
Seton Identification Products	Supp	80.35
Brian Smith	Boots	72.20
Solutions, Inc.	Serv	51,049.95
Storey Kenworthy	Supp	1,268.00
Stratford Gravel, Inc.	Gravel	75,002.60
TalkPoint Technologies, Inc.	Serv	2,010.20
Thompson Trucking Inc	Slag	6,684.50
Thomson Reuters-West	Fees	718.46
Twin City Optical	Glasses	197.67
United Seeds, Inc.	Supp	1,980.00
USPS - Hasler	Postage	6,900.00
Van Diest Supply Company	Supp	2,899.80
Verizon Wireless	Serv	1,243.94
Vogel Traffic Services	Paint	3,212.45
Gerald Weiland	Dues Reimb	258.46
Wellmark BCBS Of Iowa (County)	Insurance	86,425.91
White Glove Janitorial	Cleaning	610.00
Wiese Oil & Supply	Fuel	2,949.19
Windstream Iowa-Comm. Inc.	Serv	1,122.38
Alec M Wolf	Fuel Reimb	33.15
Woodbury County Sheriff	Fees	10.00
Ziegler Inc	Supp	5,366.78
Grand Total		\$576,696.79

Brandon Billings, County Engineer, presented a wage authorization and utility permits for consideration. Motion by Bush, seconded by Lundquist to approve a \$20.91 wage authorization for Steve Zarr, Engineering Aide I, effective July 1, 2018. Motion carried.

Motion by Lundquist, seconded by Mummert to approve an underground utility permit for Black Hills Energy between Sections 8 and 9 of Liberty Township. Motion carried.

Motion by Simonsen, seconded by Bush to approve an underground utility permit for Iowa Lakes Electric Cooperative between Sections 16 and 21 of Sheridan Township. Motion carried.

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Motion by Mummert, seconded by Simonsen to approve an underground utility permit for WesTel Systems in Section 18 of Tilden Township on the Plymouth County line. Motion carried.

Billings discussed conflicts of scheduling for using a Bobcat side by side which is shared by the Secondary Roads and Emergency Management departments. According to Billings, Justin Pritts has numerous scheduled events which does not leave the unit available when the Roads Department needs to use it for spraying trees in county ditches. Billings was not requesting permission to purchase another side by side at this time but wanted the supervisors to know that an additional equipment purchase may be needed.

Don Drefke, Marcus Legion, requested financial support for updating Honor Guard equipment.

Motion by Mummert, seconded by Bush to provide up to \$800 of Rural Betterment Funds for the Marcus Legion to update Color Guard equipment. Motion carried.

Ryan Kolpin, County Attorney, requested that his wage authorizations be tabled until a future date.

Motion by Simonsen, seconded by Bush to appropriate the 2018/2019 fiscal year budget at 100% for all departments. Motion carried.

Employee wages determined by different governing boards and prior exceptions were discussed.

The supervisors previously approved a 2.25% wage increase on July 1, 2018 for all county employees.

Wage authorizations provided by the Assessor's Office were reviewed including: Greg Zarr, Assessor \$63,184 (4.8% increase); Merideth Scott, Office Manager \$47,399 (4.8% increase); Joel Ehrig, Clerk/Appraiser \$39,975 (2.5% increase); James Branstetter, GIS Tech/Appraiser \$41,000 (2.5% increase).

Motion by Bush, seconded by Simonsen to increase July 1, 2018 wages for all Assessor's Office employees by 2.25% as previously authorized by the Board of Supervisors and pending future board action when Greg Zarr is able to attend a board meeting to discuss the situation. Motion carried.

Wage authorizations provided by the Conservation Department were reviewed. The supervisors discussed that other commissions or boards under the umbrella of county government have the authority to override the Board of Supervisors recommended wage increases and policies, however, it is the desire of the supervisors to have a relationship with these commissions and board members that respects the Board of Supervisors' intent to handle personnel wages in a consistent manner.

Motion by Bush, seconded by Simonsen to acknowledge July 1, 2018 wage authorizations for Conservation Department employees as previously approved by the Cherokee County Conservation Board including: Chad Brown, Director \$57,050 (4% increase); Laura Jones, Naturalist \$20.72 per hour (4% increase); Tom Nielsen, Technician \$19.84 per hour (4% increase); Blake Jesse, Technician \$19.68(4% increase). Motion carried.

Motion by Mummert, seconded by Simonsen to authorize the chairman to sign a Business Associate Agreement with Iowa Counties Technology Services (ICTS) for the purpose of safeguarding protected health information. Motion carried.

Motion by Simonsen, seconded by Lundquist to appoint David Kastengren to the Cherokee County Zoning Commission effective July 1, 2018 to replace Jerry Campbell who has served in that position since 1985. Motion carried.

Motion by Lundquist, seconded by Mummert to appoint Don Drefke as Veteran Affairs Commissioners for a three year term ending June 30, 2021. Motion carried.

Motion by Bush, seconded by Mummert to approve Resolution #2018-10 "2018/2019 Salary Resolution" setting salaries and wages of all employees of Cherokee County effective July 1, 2018. Roll call vote: Lundquist-aye, Bush-aye, Mummert-aye, Simonsen-aye, Mongan-aye. Motion carried and resolution adopted.

The supervisors provided committee reports and reviewed meeting schedules.

There being no further business, Chairman Mongan adjourned the meeting at 10:29 a.m.

All board agendas and minutes are available online at [www.cherokeecountyiowa.com](http://www.cherokeecountyiowa.com).

Attest: \_\_\_\_\_

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Rick Mongan, Chairman

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Kris Glienke, County Auditor